



**Universidad Tecnológica Emiliano Zapata del Estado de Morelos**  
Language Academy

Professor's name: <b>Lic. Carlos Andrés Sánchez Paredes</b>		Subject: <b>ENGLISH VIII</b>
Career: Industrial Engineering	Quarter: 9 <sup>TH</sup>	<b>DAMI</b> College
Office Address: <b>UTEZ – Av. Universidad Tecnológica N.1, Col. Palo Escrito, C.P. 62760, Emiliano Zapata.</b>		Period <b>MAY-AUGUST 2024</b>

**COURSE  
CRITERION**

<b>TEXTBOOK</b>	<i>BOOK ODYSSEY 5</i>
<b>ON-LINE</b>	Google Classroom – Delivering the tasks and academic activities. LIVEWORKSHEETS (VIRTUAL NOTEBOOK)
<b>BASIC RULES</b>	<ol style="list-style-type: none"> <li>We have to respect the official schedule to work.</li> <li>Be on time.</li> <li>Minimum grade is <b>SA</b>.</li> <li>If you don't deliver the activities <b>on time</b>, it will be considered as NA You need to have <b>ALL THE ACTIVITIES IN GOOGLE CLASSROOM</b> as evidence; paste your extra works <b>IN YOUR NOTEBOOK</b> Respect each other (<b>Avoid: Bad words, calling names, being offensive or rude</b>)</li> <li>Eating or drinking in the class <b>IS NOT ALLOWED</b></li> </ol>
<b>ATTENDANCE</b>	<ol style="list-style-type: none"> <li>You must attend at least <b>80% OF CLASSES</b> to <b>BE EVALUATED</b>.</li> <li>Any absent to classes must be justified only by an e-mail from your tutor.</li> <li>You must have at least <b>THE 50% OF ATTENDANCE</b> in the whole quarter to have the right of examen extraordinario</li> <li>You have 10 minutes after starting the class, after these 10 minutes you'll be called absent.</li> </ol>
<b>GRADING</b>	<ol style="list-style-type: none"> <li><b>LEARNING TO KNOW:</b> Homework, Worksheets, Class exercises, Virtual Notebook, quizzes, book activities, exams.</li> <li><b>LEARNING TO BE:</b> Responsibility, commitment, attendance, proactivity in your tasks delivering, English production in class</li> <li><b>LEARNING TO DO:</b> Unit projects, Audios, Writings, Speaking activities, Integrative task</li> <li>Quizzes and exams: these will be designed by the academy.</li> <li>If you fail a unit, you need to do your <b>RECUPERA (RETAKE)</b> at least one week before and take 3 tutorings before the exam, if you missed exercises or projects during the unit, you <b>MUST deliver the missing ones to take your recupera or extraordinario</b></li> </ol>

**OBSERVATIONS**

**TASKS SUBMISSION: You have a deadline time to submit your tasks, exercises, homeworks, etc. They won't be graded after 2 days of their deadline; you must hand in any missing exercises or projects to take a recupera or extraordinario**

All the situations that are not included here. Please, contact me personally or to my e-mail:

**carlossanchez@utez.edu.mx**

**CARLOS ANDRES SANCHEZ P**

Lic. Carlos Andrés Sánchez P.  
Professor in charge

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Student's name