Republic of the Philippines
DEPARTMENT OF EDUCATION
Region - MIMAROPA
Schools Division of Marinduque
MARINDUQUE NATIONAL HIGH SCHOOL

TLE 9 – ICT Computer Systems Servicing
QUIZ 1- FOURTH QUARTER
SY 2023 – 2024

Name: _____ **Date:** _____
Grade & Section: _____

I. MULTIPLE CHOICE

Directions: Read each item carefully. Choose your answer from the pool of words below. Write ONLY the letter of the best answer on your answer sheet. Use CAPITAL LETTERS.

A. Process	F. Output
B. Procedure	G. Objectives
C. Work instruction	H. Trigger/instructions
D. Title/ overview	
E. Input	

___1. A set of linked or interactive activities that convert inputs into outputs.
___2. It describes any feedback needed from other procedures/processes, department, etc.
___3. It describes what the Work Instructions do.
___4. It is defined by carrying out an operation or process.
___5. It describes the objective and what the user can expect to happen after they have completed the activity.
___6. These are documents that explain the basic instructions for performing such tasks in a simple and precise manner.
___7. It identifies any triggers needed to start the activity.
___8. It describes the outputs produced by the Work Instruction.
___9. It states what needs to be done and why.
___10. It explains how to carry out the procedure.

II. **Directions:** Arrange in chronological order the step-by-steps on how to write the work instructions. Write only the number (1-5) on your answer sheet.

11. _____Document Control-Version#, Date, Doc name, Detail of change, Review date, etc.
12. _____One role activity. Don't combine two roles in the same step.
13. _____Describe the detailed instructions for the work. Identify roles and responsibilities.
14. _____Give each activity its own title.
15. _____Number each step. And use consistent formatting

III. **Directions:** Name the following parts of the system unit. Write your answer on your answer sheet.


16. _____


17. _____


18. _____


19. _____


20. _____

LIVEWORKSHEETS

IV. Arrange the following steps on how to assemble and disassemble the computer. Write only the number (1-10) on your answer sheet.

A. Personal Computer Assembly

_____21. Remove the motherboard

_____22. Detach power supply

_____23. Remove the RAM

_____24. Open the system case

_____25. Remove CD/DVD drive

_____26. Remove the CPU

_____27. Unplugging

_____28. Removing the system fan

_____29. Detach the hard drive

_____30. Removing the CPU fan

B. Personal Computer Disassembly

_____31. Install the CPU

_____32. Connect the power supply

_____33. Install hard disk drive

_____34. Prepare the motherboard

_____35. Install graphics/ video card

_____36. Prepare your workplace

_____37. Install the CPU heat sink

_____38. Place the motherboard into the case

_____39. Install the RAM

_____40. Install CD/DVD drives

LIVEWORKSHEETS