

**7 Instructions**

**Asking for instructions**

How do I *put the net on*?  
 What's the first step?  
 What do I have to do next?

**Giving instructions**

*Put this post here.*  
 Next, *put the goal upright.*  
 Be careful.  
 Don't / Try not to *kick the ball too hard.*

**Ordering instructions**

Before you begin, ...  
 First, ... Then, ... Next, ... Finally, ...

**1 Match 1-7 to a-g.**

- |   |   |
|---|---|
| 1 <input checked="" type="checkbox"/> <b>b</b> What's | a I have to do now?                       |
| 2 <input type="checkbox"/> Be careful and try         | b the first step?                         |
| 3 <input type="checkbox"/> First, take                | c it carefully out of the box.            |
| 4 <input type="checkbox"/> How do I put               | d the batteries in this clock?            |
| 5 <input type="checkbox"/> Before you                 | e begin, read the instructions carefully. |
| 6 <input type="checkbox"/> Next, we have to           | f not to drop it.                         |
| 7 <input type="checkbox"/> What do                    | g plug in the machine.                    |

**2 Put the dialogue in the correct order.**



- a  **1** Hi, Rosie. What are you doing?
- b  Before you begin, read the instructions. Where are they?
- c  Next, press this button here. It will find all the channels.
- d  OK, I've just plugged it in. What next?
- e  First, plug it in.
- f  Here they are. What's the first step?
- g  Hi. It's my new television. I've taken it out of the box, but how do I find the channels?
- h  **8** OK, it's found the channels. Thank you for your help!

**3 Complete the dialogue with the words in the box.**

before finally first have  
 how next step then

Josh: Kate, I'm hungry! <sup>1</sup>How do I make pancakes?  
 Kate: Well, <sup>2</sup>\_\_\_\_\_ you begin, make sure you've got all the ingredients.  
 Josh: I've already done that. They're on the table. Now, what's the first <sup>3</sup>\_\_\_\_\_?  
 Kate: <sup>4</sup>\_\_\_\_\_, put some butter in the pan.  
 Josh: OK. What do I <sup>5</sup>\_\_\_\_\_ to do now?  
 Kate: <sup>6</sup>\_\_\_\_\_, break the eggs and beat them.  
<sup>7</sup>\_\_\_\_\_, you mix the flour, milk and sugar.  
<sup>8</sup>\_\_\_\_\_, you add the eggs. Now you can fry the pancakes.

**4 Imagine you have to tell an alien how to use a laptop. Look at the pictures and complete the dialogue. Use the phrases from the Communication box and the instructions below.**



- ① Plug the laptop in and charge it for 24 hours.
- ② Press the 'On' button. Wait. Write the password. Press 'ENTER'.
- ③ Don't spill anything on the laptop!

Alien: How <sup>1</sup>do I use this laptop?  
 You: Look at picture 1. Before you <sup>2</sup>\_\_\_\_\_, plug the laptop in and charge it.  
 Alien: OK. I've charged it. What do I <sup>3</sup>\_\_\_\_\_ to do now?  
 You: Look at picture 2. <sup>4</sup>\_\_\_\_\_, press the 'On' button and wait. <sup>5</sup>\_\_\_\_\_, write the password.  
 Alien: But I haven't got one!  
 You: Use mine: Fred89. Finally, <sup>6</sup>\_\_\_\_\_ 'ENTER'. Now you can use the laptop! But be careful and <sup>7</sup>\_\_\_\_\_ spill your coffee on the laptop!

**Extra Online Practice**

Unit 3, Video and Communication  
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