PRONOUNS

1. Former Sendai Company CEO Ken Nakata spoke about ------- career experiences.

(A) he
(B) his
(C) him
(D) himself

2. Because ------- of the board members have scheduling conflicts, the board meeting will be moved to a date when all can attend.

(A) any
(B) everybody
(C) those
(D) some

3. Yong-Soo Cosmetics will not charge for items on back order until ------- have left our warehouse.

(A) them
(B) they
(C) themselves
(D) their

4. Next month, Barder House Books will be holding ------- third author's hour in Cleveland.

(A) it
(B) itself
(C) its own
(D) its

5. Dr. Cho will visit the Teledarr Lab during the annual open house, since ------- may not have another chance to see it.

(A) hers
(B) she
(C) her
(D) herself

6. Hold the tomato seedling gently by the stem in order to avoid harming ------- roots.

(A) its
(B) at
(C) that
(D) in

7. Members of the Marvale marketing team claimed that ------- was the best design for the new corporate logo.

(A) they
(B) them
(C) theirs
(D) their

8. The annual report will be ready after ------- make the necessary revisions.

(A) I
(B) me
(C) myself
(D) my

9. Small businesses ------- participate in the Get Ahead program will receive marketing tools to help them attract customers.

(A) that
(B) they
(C) what
(D) whoever

10. Ms. Cartwright told her team members that she wanted ------- to streamline the company's assembly process.

(A) theirs
(B) they
(C) them
(D) themselves

11. Ms. Sieglak stated that the app design was based on ------- own research.

(A) she
(B) hers
(C) her
(D) herself

12. All employees should familiarize ------- with the company's policies and procedures.

(A) their
(B) them
(C) theirs
(D) themselves

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LIVEWORKSHEETS

13. The new policy allows employees to set ------- own working hours under certain conditions.

(A) they
(B) their
(C) theirs
(D) themselves

14. Passengers must keep ------- boarding passes and luggage with them at all times.

(A) their
(B) his
(C) my
(D) our

15. ------- who arrives at the company parking garage after 10:00 A.M. must contact security for an access code.

(A) Each
(B) Those
(C) Everything
(D) Anyone

16. Please make sure that ------- personal belongings are safely stored out of sight.

(A) you
(B) yourself
(C) yours
(D) your

17. Please do not share your resident access code with ------- living in communities other than Arbor Hill Apartments.

(A) anyone
(B) either
(C) most
(D) each

18. The upcoming focus group will be an online meeting during ------- each participant can join via a videoconferencing program.

(A) through
(B) there
(C) which
(D) who

19. Mr. Kam has invited all staff members to attend ------- retirement party.

(A) he
(B) his
(C) him
(D) himself

20. Office supplies are available in our resources cabinet for ------- who needs them.

(A) anyone
(B) whichever
(C) such
(D) more

21. According to the department head, ------- are ready to begin work on the Arborney Bridge project.

(A) us
(B) we
(C) our
(D) ours

22. The Hayle Group, ------- consists of business consultants and lawyers, advocates for tax policy reforms.

(A) themselves
(B) someone
(C) whoever
(D) which

23. ------- poems written by Mike Hanover are included in the new edition of *Merwyn's Anthology*.

(A) Whichever
(B) Several
(C) Something
(D) None

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