

PRESENT MODALS

Choose the correct options to complete the email.

Dear Mr Bertrand,

This email is to confirm that you have been entered for the ITE exam at 9.30 a.m. on 24th April.

If you are unable to attend the exam on this date, you

¹ *should / can* let us know as soon as possible so that we

² *must / may* offer the place to another candidate. If you are able to attend the exam, you ³ *do not need to / shouldn't* contact us. However, if due to unforeseen circumstances you fail to attend the exam on the day, you ⁴ *must / might* contact us within 24 hours so that we ⁵ *can / must* enter you for the exam on another date at no extra cost.

You ⁶ *must / can* bring some form of photo ID to the exam. This

⁷ *must / might* be an original document and not a photocopy.

If you do not provide photo ID, you ⁸ *will not have to / will not be able to* take the exam. You also ⁹ *could / need to* bring your own pen and pencil. You ¹⁰ *have to / can* also take one bottle of water into the examination room.

Directions for how to find the examination centre are in the attachment.

Best wishes,

The Examinations Office