

VOCABULARY

Employment

- 1 Work in pairs. Check the meaning of these words: *manual*, *skilled* and *unskilled*. Look at the pictures (1–3) and discuss the questions.

- 1 What are the three jobs? What does each involve doing? Which category (manual, skilled or unskilled) do you think they belong to?
2 Can you think of some other jobs to add to each category?

- 2 Match the words from the box with words (1–8) to form compound words or collocations. There is one word you do not need to use.

boss conditions employed flexi highly
labour paid part-time salary

- 1 _____ force 5 _____ time
2 self-_____ 6 _____ job
3 well-_____ 7 working _____
4 _____ skilled 8 starting _____

- 3 Match the statements (1–10) with the phrases (a–j).

A

- 1 We're protesting about low wages. _____
2 Tim is only doing this job for six months. _____
3 The company made lots of money this year. _____
4 I'm 66 and I don't work any more. _____
5 Zoe has an important new job in the firm. _____

- a temporary
b retired
c on strike
d profit
e promotion

B

- 6 She wishes she hadn't been so rude to her boss. _____
7 Please submit your CV and a cover letter. _____
8 It's 10 p.m. and I'm still working. _____
9 Wendy is wearing a suit so she looks smart. _____
10 You don't look very well. _____

- f have a deadline
g apply for a job
h take a day off
i get fired
j job interview



- 4 Work in pairs. Discuss the questions.

- 1 What do you think is the best age for someone to retire? Why?
2 How good are you at doing tasks to a deadline? Why is this skill important in the workplace?

- 5 Choose the correct word to complete the sentences (1–5).

- 1 His *bonus/pension* is paid into his bank account every month.
2 Most people in the village rely on farming for their *income/cash*.
3 Jill has to make a *bonus/payment* to the bank of £500 per month. She has borrowed money to buy a car.
4 If your lawyer charges £200 per hour and she works five hours, her *fee/salary* will be £1,000.
5 John is being promoted and he'll get a pay *off/rise* because the job involves managing a bigger team.

- 6 Complete the sentences (1–7) with the words from the box.

age inflation ladder leave payroll
prospects resignation

- 1 What is the best way to offer your _____?
2 What are the benefits of being on a company's _____ rather than being self-employed?
3 What prevents some people from climbing the career _____?
4 Does _____ discrimination prevent older people from getting a job?
5 Do university graduates have good employment _____ in Ukraine?
6 Is the rate of _____ in Ukraine expected to rise in the near future?
7 How could companies reduce the number of employees absent from work on sick _____?

- 7 Work in pairs. Discuss the questions in exercise 6.