

## READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

### PART 5

**Directions:** A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. Penelope Styles is proud of the artwork ----- created for the lobby of the Andrews Plaza Building.  
(A) hers  
(B) her  
(C) she  
(D) herself
102. Call Klintner Associates today to schedule an initial ----- with one of our experienced attorneys.  
(A) consultant  
(B) consultation  
(C) consulted  
(D) consults
103. Peltzer Real Estate's Web site provides an ----- of the monthly energy expenses for each of its listed properties.  
(A) advice  
(B) estimate  
(C) evidence  
(D) advantage
104. Thanks to the new television commercials, enrollment in carpentry classes is up 22% ----- last semester.  
(A) than  
(B) above  
(C) throughout  
(D) from
105. Lina Oakes will be ----- employee productivity this month at Deerford Cosmetics' main warehouse.  
(A) assessing  
(B) presenting  
(C) disciplining  
(D) resuming
106. Redesigning our Web site might help us attract a broader range of clients and ----- boost profits.  
(A) closely  
(B) rarely  
(C) typically  
(D) consequently
107. The emergency exit row seats are the only ----- equipped with a fold-out table that is stored in the armrest.  
(A) some  
(B) these  
(C) whose  
(D) ones
108. The employee handbook provides guidance on acceptable apparel and footwear, ----- not on hairstyles.  
(A) but  
(B) for  
(C) or  
(D) even

109. Situated at the foot of Emerald Mountain, Selway Valley ----- the cleanest natural spring water in the country.  
(A) excels  
(B) emphasizes  
(C) distinguishes  
(D) boasts
110. Now that the bank has switched to electronic billing, its stationery expenses are ----- lower.  
(A) highly  
(B) heavily  
(C) considerably  
(D) noticeably
111. Lost property is kept at the gym's reception desk for a maximum of two months, after which the item -----.  
(A) is discarded  
(B) has been discarded  
(C) will be discarding  
(D) discards
112. All employees ----- for any reason must submit an official letter to Human Resources for recordkeeping purposes.  
(A) resign  
(B) resigned  
(C) resigning  
(D) resignation
113. The hotel manager says there are ----- ten complaints about the noise from the poolside renovations.  
(A) all  
(B) already  
(C) other than  
(D) as many
114. The school board will debate a ----- educational proposal to change the way that the region's history is taught.  
(A) controversy  
(B) controversially  
(C) controversial  
(D) controversies
115. The new ward was named after Dr. Suzuki in ----- of his valuable contributions to the hospital.  
(A) association  
(B) obligation  
(C) recognition  
(D) occasion
116. Before he steps down as CFO of Hardin Furniture in July, Mr. Grady will play an active role in choosing his -----.  
(A) successor  
(B) succeeds  
(C) succeeding  
(D) success
117. In the summer, Colfax Public Library will be showing animated movies ----- for children as young as three.  
(A) appropriate  
(B) equivalent  
(C) cautious  
(D) tentative
118. To ensure a fun and effortless trip, book your summer vacation ----- Royes Travel Agency.  
(A) to  
(B) with  
(C) around  
(D) by
119. Caroba Manufacturing ----- strict safety policies to prevent accidents in its factories.  
(A) entails  
(B) produces  
(C) presumes  
(D) enforces
120. By the time the workers arrived to repair the store's roof, a large amount of merchandise -----.  
(A) has damaged  
(B) had been damaged  
(C) will be damaged  
(D) is damaged

121. The museum's south wing is temporarily off-limits to visitors ----- the new prehistoric fossil exhibits are being set up.  
 (A) touring  
 (B) as  
 (C) so that  
 (D) who
122. The first customer ----- the café's reward book with one hundred stickers will receive a year's supply of free coffee.  
 (A) fills  
 (B) is filling  
 (C) to fill  
 (D) filled
123. Mr. Sulaiman prefers training new hires in customer service etiquette ----- after they join his company.  
 (A) personally  
 (B) more personal  
 (C) personal  
 (D) personalizes
124. Individuals caught littering ----- 50 meters of a body of water are subject to a \$250 fine.  
 (A) nearby  
 (B) during  
 (C) within  
 (D) anywhere
125. Mr. Menzel is doubtful that an expansion will truly make the CEO's annual sales target ----- by the end of the year.  
 (A) attain  
 (B) attainable  
 (C) attained  
 (D) attainment
126. Some government offices ----- avoid providing a contact phone number in an effort to cut down on the volume of public inquiries.  
 (A) adequately  
 (B) formerly  
 (C) proficiently  
 (D) intentionally
127. Many fast food outlets have significantly changed their menus in response to a ----- in demand for vegan-friendly products.  
 (A) pace  
 (B) flow  
 (C) surge  
 (D) phase
128. If we do not clearly determine our objectives ----- the commencement of negotiations, we will be unable to bargain effectively.  
 (A) before  
 (B) on behalf of  
 (C) according to  
 (D) against
129. The Owenberg Fresh Air Society uses sensors placed around the city to carry out pollution ----- in real-time.  
 (A) monitor  
 (B) monitors  
 (C) monitored  
 (D) monitoring
130. On the weekend of the music festival, the city council will ----- the charges for parking along Main Street.  
 (A) contend  
 (B) waive  
 (C) delegate  
 (D) redeem

## PART 6

**Directions:** Read the texts that follow. A word, phrase, or sentence is missing in parts of each text. Four answer choices for each question are given below the text. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 131-134 refer to the following notice.

Attention Fairfax Public Library Members:

When using the library's hold system, please bear in mind that items are only held at the circulation desk for 24 hours. \_\_\_\_\_ you fail to collect an on-hold item within that timeframe, it will be put back into circulation.  
131.

\_\_\_\_\_. First, you can speak with an employee at the circulation desk. When the item you desire becomes available, it will be set aside for you. You may also request a hold on items using the database terminals \_\_\_\_\_ throughout the library, or through our Web site.  
132. 133.

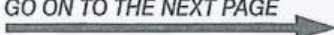
Please keep the above time limit in mind when \_\_\_\_\_ items. It is one of the policies that support our goal of ensuring that our members have a wide selection of books, magazines, and multimedia materials to enjoy.  
134.

131. (A) Should  
(B) Although  
(C) Yet  
(D) Until

132. (A) Applying for a membership could not be easier.  
(B) Our collections can be browsed in person or online.  
(C) There are several ways to put a hold on library items.  
(D) Please follow these steps to file a complaint.

133. (A) to install  
(B) install  
(C) installing  
(D) installed

134. (A) purchasing  
(B) reserving  
(C) returning  
(D) reading

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Questions 135-138 refer to the following e-mail.

From: Mina Wang  
To: All staff members  
Subject: Customer Service Workshops  
Date: January 21

Dear employees,

I am writing to remind you all about our first Positive Customer Interaction (PCI) workshop on February 5. It \_\_\_\_\_ by Tim Ellison, a renowned motivational speaker and the author of *Key Factors for Customer Satisfaction*.  
135.

We have asked Mr. Ellison to discuss the attitudes and practices that are most \_\_\_\_\_ to attracting, satisfying, and retaining customers. As the first in our series, this session will also be \_\_\_\_\_ by an introductory talk by our president, Howard Botting, who will discuss the overall aims of the workshops. There is space for no more than 100 participants at each workshop, and registrations will be accepted on a first-come, first-served basis. \_\_\_\_\_.  
136.  
137.  
138.

Regards,  
Mina Wang  
Personnel Manager

135. (A) was led  
(B) leads  
(C) is leading  
(D) will be led

136. (A) critics  
(B) critical  
(C) critically  
(D) criticisms

137. (A) preceded  
(B) officiated  
(C) combined  
(D) recorded

138. (A) Rest assured that these fees will be used to enhance your experience.  
(B) A makeup session for the canceled seminars will be held at later dates.  
(C) Requests for a full refund can be made by phone or e-mail.  
(D) Please visit the personnel office if you are interested in attending.

Questions 139-142 refer to the following letter.

May 22  
Gabriella Heron  
4827 Dayton Avenue  
Bakersfield, CA 93311

Dear Ms. Heron,

Please be advised that Hercules Fitness Center is scheduled to undergo renovations in order to expand. <sup>139.</sup>\_\_\_\_\_, we will be shut down from June 3 to June 9. We have acquired the adjacent commercial unit recently vacated by Rantillo Apparel and will be converting it into an additional space mainly containing fitness studios of various specifications. \_\_\_\_\_. <sup>140.</sup>\_\_\_\_\_ The currently available areas of the center will reopen for business as usual at 7 A.M. on June 10, and the new space will be brought into \_\_\_\_\_ the next month. <sup>141.</sup>\_\_\_\_\_

We apologize for this temporary \_\_\_\_\_ <sup>142.</sup>\_\_\_\_\_ and appreciate your understanding. Also, we encourage you to check our July schedule, available at our front desk and online at [www.herc-fitness.com/schedule](http://www.herc-fitness.com/schedule) from June 15, to see the new offerings.

Best wishes,  
Gary Salinger  
Hercules Fitness Center

139. (A) Occasionally  
(B) After that time  
(C) Accordingly  
(D) Even so

140. (A) This will allow us to offer a wider range of exercise classes.  
(B) An increasing number of people are shifting to a healthier lifestyle.  
(C) There is no longer sufficient room in the existing parking lot.  
(D) Our facilities have been highly praised by local publications.

141. (A) used  
(B) use  
(C) using  
(D) users

142. (A) relocation  
(B) negligence  
(C) congestion  
(D) closure

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Questions 143-146 refer to the following article.

### Midlands Biosciences Names New R&D Director

Midlands Biosciences <sup>143.</sup> Clifford Maxwell of its R&D department to be the company's new research and development director. The biofuel maker announced Mr. Maxwell's <sup>144.</sup> in a post on its Web site yesterday. Midlands CEO Ellen Stern is quoted as saying, "It is my pleasure to welcome Mr. Maxwell to our executive team. His expertise will enable us to succeed <sup>145.</sup> our research goals."

According to the Web post, Mr. Maxwell joined Midlands soon after earning a doctoral degree in biotechnology. <sup>146.</sup> He rose steadily through the company's ranks thanks to his diligence and innovative ideas. In his new role, which he will assume on December 10, Mr. Maxwell will determine and implement Midlands' research and development objectives.

143. (A) to choose  
(B) has chosen  
(C) was chosen  
(D) choose

144. (A) retirement  
(B) candidacy  
(C) initiative  
(D) appointment

145. (A) that reaches  
(B) reached by  
(C) in reaching  
(D) the reaching of

146. (A) The move reflects the company's goal of becoming more streamlined.  
(B) While he began as a junior researcher, he did not hold that position for long.  
(C) The board of directors is conducting an extensive search to find his replacement.  
(D) His latest research project received a lot of attention within the industry.