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## Task commands

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**1 Look at the list of tasks in sentences 1 – 8. In particular, look at the words and phrases in bold, which are telling the writer / speaker what he / she must do. Match these words with a suitable definition of the task command in A – H.**

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1. **Account for** the increased use of social networking on the Internet. *E.*
  2. **Analyse** the effects of climate change around the world. ....
  3. **Evaluate** the improvements you have made to your English since you started using this book. ....
  4. **Compare and contrast** the two machines. ....
  5. **Define** 'happiness', and say how important it is. ....
  6. **Demonstrate** the different features on this mobile phone. ....
  7. **Discuss** the advantages and disadvantages of growing up in a big city. ....
  8. **Elaborate on** your feelings about global capitalism. ....
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- A. Give the meaning of something.
  - B. Talk about something with someone else, or write about it from different viewpoints.
  - C. Calculate the value, importance or effect of something.
  - D. Explain something closely and scientifically.
  - E. Explain something in more detail than you did previously.
  - F. Say why something has happened or is happening.
  - G. Show how something works, usually by physically operating it so that the other person knows what it does and how it works.
  - H. Look at two things side by side to see in what way they are similar and / or different.
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**2 Now do the same with these.**

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1. **Estimate** the costs of setting up a website for the school. ....
  2. **Examine** the causes of global warming. ....
  3. **Illustrate** the problems caused by the increased use of private vehicles. ....
  4. **Justify** your reasons for only considering one aspect of the problem. ....
  5. **Outline** your country's environmental policy. ....
  6. **Predict** the changes that we are going to see in information technology in the next 10 years. ....
  7. **Suggest** ways in which food shortages in some countries could be solved. ....
  8. **Trace** the development of space travel since the 1960s. ....
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- A. Explain, with real examples, why something has happened or is happening.
  - B. Say what you think is going to happen in the future.
  - C. Describe what you think can be done in order to achieve something.
  - D. Calculate (but not exactly) the value or cost of something.

- E. Give the main points of something, or a broad description of something, without giving too much detail.
- F. Give a brief history of something, in the order in which it happened.
- G. Write or talk about the different aspects (e.g., causes, results) of something.
- H. Show that you have a good reason for doing something, especially if other people think you have done something wrong or bad.