

UNIT 3- MAKING A LIVING

1. Complete the sentences with correct collocation.

- The secretary has gone to _____ .He will be back in an hour.
- Our boss doesn't _____ if two of us disagree. He lets us work it out for ourselves.
- Actually, it's Jennifer that _____ in this office. If you have a question, ask her.
- _____ . You've got a few months until your deadline.
- Those children are really _____ . I wish people wouldn't bring their kids to work.
- Clarissa certainly _____ our hospitality. She stayed with us for over a week.
- We're _____ office supplies. Please order some from the shop.
- We often _____ our families. We forget how thankful we should be to have them.

2. Match the collocation in A with the correct definition in B.

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| TAKE YOUR TIME | be in control of a place or activity. |
| TAKE FOR GRANTED | be out of control. |
| TAKE SIDES | choose one side of an argument. |
| TAKE ADVANTAGE OF | don't rush. |
| RUN WILD | exploit. |
| RUN SHORT OF | make a short trip for a specific purpose. |
| RUN AN ERRAND | not have much left. |
| RUN THE SHOW | fail to appreciate. |