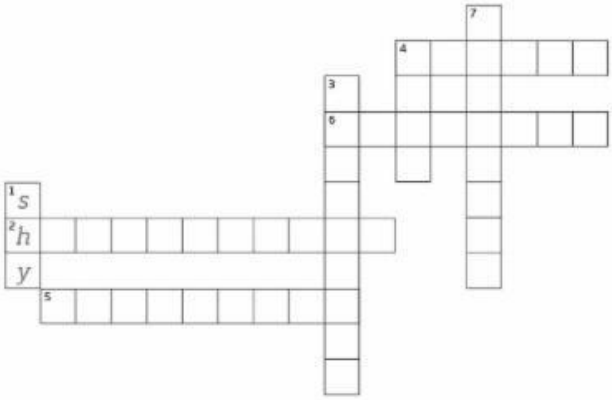
Vocabulary

Personal characteristics

1 Complete the missing words.

1 Beth is so r*eliabl*e. When she says she'll do something, she'll do it!
2 My sister is so kind and c_____g. She always helps other people.
3 I'm going to ask Laura for advice. She always tells the truth. She's really h_____t.
4 As a teacher, you need to be p_____t. Some people learn more slowly than others and can be quite s_____e when you correct them.
5 I'm seeing Paul tomorrow and I hope he's finished his part of the project. He can be so l_____y sometimes!
6 I get really nervous when I have to speak in front of people. I'm so s_____y. I wish I was more c_____t!
7 You have to be a_____s and h_____d-w_____g to do well at work. You should set clear goals and think about how you're going to reach them.
8 Running your own company means that you need to be o_____d. There's a lot to do and not a lot of time to do it.
9 One of the hardest things about being a writer is being c_____e. It isn't always easy to think of new ideas.

2 Use the clues to complete the crossword.



Across

2 If you do a lot of work, you are a ____ person. (11)
4 If you like helping people, you are a ____ person. (6)
5 If you want to do well at work, you are ____ (9)
6 If people trust you, you are a ____ person. (8)

Down

1 If you get nervous when meeting new people, you are ____ (3)
3 If you plan what to do every day, you are an ____ person. (9)
4 If you are relaxed and don't worry about things, you are a ____ person. (4)
7 If you love performing, painting or drawing, you are ____ (8)

Grammar

be going to and present continuous

3 Complete the conversation with one word in each gap.

A: We [1] *'re* leaving to meet Sarah and Mike for lunch in about ten minutes. Why don't you come along?
B: I can't. I [2] _____ meeting my manager at one.
A: Really! That sounds serious! What about?
B: Well, we're [3] _____ to talk about my future in the company.
A: Oh! What [4] _____ you going to say?
B: I'm going [5] _____ ask about training to become a project manager. I'm quite nervous about it, actually!
A: Don't be! Everybody knows that you do an amazing job.
B: Hm, I hope you're right! Hey, some friends [6] _____ coming for dinner on Saturday. Do you want to come?
A: Sure, sounds good. Good luck with the meeting!

4a Put the words in the correct order to make questions.

1 What / to do after university / is she / going / ?
What is she going to do after university?
2 are we / seeing / this week / When / Tim / ?
_____
3 going / you leave school / What / to do / when / are you / ?
_____
4 What / course / on Tuesday / are you / starting / ?
_____
5 are they / staying / next weekend / How long / ?
_____
6 is David / going / in the future / to do / What / ?
_____

b Match questions 1–6 in Exercise 4a with responses a–f.

a From Saturday afternoon until Sunday evening. *5*
b He doesn't know. He's thinking about it. ____
c French, but it's actually not starting until Wednesday. ____
d I'm going to study for a degree in engineering. ____
e We're meeting him on Friday night. ____
f She's going to travel abroad for a year. ____



LIVEWORKSHEETS