

NAME: _____ DATE: _____

The table below consists of two columns. In **Column A** there is a list of terms. In **Column B** there is a list of definitions. In the blank space provided in **Column A** select the letter, which best defines each term in **Column A**.

Column A Terms	Column B Definitions
_____ Radio paging	A. Allows users to make telephone calls using a high-speed Internet connection instead of standard telephone channels.
_____ Telemessages	B. A piece of office equipment which uses scanning techniques to 'read' or 'input' data- photographs, diagrams or text- which is converted into electronic signals to be transmitted over telephone networks.
_____ Speakerphone	C. A 'beeper' system which warned people that they were required.
_____ Datel	D. Printed messages sent to an individual or to multiple addresses.
_____ Facsimile (Fax)	E. message can be given on the phone without the need to be connected to the recipient
_____ Mobile phones	F. This is a more recent development which provides mobile telephones, These can be hand-held, installed in a car or fixed payphones.
_____ VoIP	G. Allows the user to talk into a microphone rather than the handset.
_____ Conferencing	H. This is an efficient way to work out-of-the office and remain accessible wherever you go.
_____ Radiophones	I. Allows the user to set up conversation with three or more people at the same time.
_____ Voicemail	J. Attached to the telephone network, this service allows the transmission of data between computers.