

GRADE 10 APPLIED _TASK 3

NAME:

DATE:

3.2 Your new business partner emails you. They ask why it is important to take risks with *Elite Sports*. Reply to their email explaining:

- why risk management is important
- how risk management can help an enterprise
- the importance of risk-taking
- the different attitudes to risk

The image shows a screenshot of an email composition window. At the top, there is a toolbar with buttons for 'Send', 'Attach', 'Save Draft', 'Spelling', and 'Cancel'. Below the toolbar are three input fields: 'To:', 'Cc:', and 'Subject:'. To the right of the 'To:' field is a 'Show BCC' button, and to the right of the 'Subject:' field is a 'Plain Text' button. Below the input fields is a rich text editor toolbar with options for font face (Arial), font size (12), bold (B), italic (I), underline (U), text color, background color, link, unlink, and list creation. The main body of the email is a large, empty white text area.