

Everyday English

On the phone

- Listen and complete the conversations.

Conversation 1

Operator Good ¹ _____.
Perez Taxis.

Anita Hello. Can I book a taxi for 11.15 this morning, please?

O Certainly. What's ² _____ name?

A It's Anita Jarvis.

O How do you ³ _____ your ⁴ _____?

A J-A-R-V-I-S.

O Thank you. What's your ⁵ _____?

A 24 Avenida Balboa.

O And ⁶ _____ do you want to go?

A Centro Santa Fe.

O And your phone number, please?

A ⁷ _____

O OK! Your taxi is booked for 11.15.

A Thank you very ⁸ _____.



Emiliano Zapata Street
Polanco
06767 Mexico

Tel: 09-967-454-08

Email: Perez.taxis@mailchimp.com

Conversation 2

Lisa Good ¹ _____. The
Hotel Amira.

Ian Hello. Do you have a
Family Deluxe room from
12-14 July?

Lisa Let me check. Yes, we
² _____ one family room left.

Ian Excellent. Can we have that, please?

Lisa Of course. And your name is?

Ian Ian McCaul.

Lisa McCaul ... Sorry. How do you ³ _____ your surname?

Ian M-C-C-A-U-L.

Lisa Thank you. And can I have ⁴ _____ email address,
please?

Ian It's ianmccaul@yippee.co.uk.

Lisa Thank you. I'll send you an email confirmation.
Have a ⁵ _____ day.

Ian Thank you.



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