

1 Complete sentences 1–10 with the verbs from the list.

start starts work works is are specialize specializes have has

- 1 Our company has shops in Europe and Asia.
- 2 She _____ in Manchester today.
- 3 We _____ in electronic toys for children.
- 4 The meeting always _____ at 2.30 p.m.
- 5 She _____ for an engineering company.
- 6 I usually _____ work at about 7 a.m.
- 7 We _____ one office in Paris.
- 8 He's a lawyer. He _____ in company law.
- 9 Most of our competitors _____ based in Europe.
- 10 I _____ in advertising.

2 Choose the correct words or phrases in *italics* to complete questions a–j. Then match the questions to answers 1–10 in **1**.

- a What *do* / ~~*does*~~ you specialize in? 3
- b Who *do* / *does* your wife work for? ____
- c *Have you* / *Do you have* an office in France? ____
- d Where *be* / *is* she? ____
- e What *do* / *does* you do? ____
- f Where *be* / *are* your competitors? ____
- g Where *has* / *does* your company operate? ____
- h When do you *arrive* / *arrives* at the office? ____
- i What time *do* / *does* the meeting start? ____
- j What *is* / *does* he do? ____