

SECTION 1

Questions 1-10

Complete the form below.

Write **NO MORE THAN TWO WORDS AND/OR A NUMBER** for each answer.

Phone interview

Name:	John Murphy
Example	Answer
Position applying for:	lifeguard
Street Address:	45 1 Court
Contact phone number:	2
Current part-time job:	3
Previous job at Ridgemont High School:	4
Additional relevant work experience:	5
Relevant skills/qualifications:	CPR certification & 6
CPR certification expiration date:	7
Preferred weekly shift:	8
Time available to start work:	9
Advertisement source:	10

SECTION 2

Questions 11-20

Choose the correct letter, **A**, **B** or **C**

- 11** The lecture was organised by
- A** City of Nottingham.
 - B** University of Nottingham Students' Union.
 - C** Nottingham Police Department.
- 12** The majority of crime on campus is
- A** Drugs and Alcohol.
 - B** Violence
 - C** Theft
- 13** The campus crime rate has so far this year.
- A** increased
 - B** decreased
 - C** stayed the same
- 14** Why is there added concern about crime?
- A** exaggeration in media
 - B** crime TV shows
 - C** factual news articles
- 15** Carlos says if you are the victim of a crime, you should
- A** run away.
 - B** resist
 - C** seek help.

- 16** What is the primary method for increasing safety?
- A** informing students and staff of safety precautions
 - B** offering free self-defense courses to students
 - C** reminding students to carry a mobile phone at all times
- 17** If a student must work late, it is most important to
- A** not return home until the morning.
 - B** go back with a friend.
 - C** bring a mobile phone.
- 18** It is dangerous to
- A** drive home late at night.
 - B** carry a knife.
 - C** carry pepper spray.
- 19** Students who complete a self-defense course are
- A** more aware of dangers.
 - B** mentally tougher.
 - C** walking more confidently.
- 20** A university is
- A** not surrounded by walls.
 - B** patrolled by military.
 - C** completely safe.

SECTION 3

Questions 21-23

Choose the correct letter, **A**, **B** or **C**.

- 21** Information on the test is from
- A** the teacher.
 - B** a class.
 - C** a handout.
- 22** This assignment is important because
- A** it will become a permanent record.
 - B** it is a must for passing 11th grade English.
 - C** it will affect the English level next year.
- 23** Bobby chooses football as project topic because
- A** he often plays football.
 - B** his father loves football.
 - C** he is interested in football.

Questions 24-30

What problems do the speakers identify for this project?

Choose **SEVEN** answers from the box and write the letters, **A-H**, next to questions **24-30**.

Problems

- A** too vague
- B** too factual
- C** too unreliable
- D** too noisy
- E** too long
- F** too short
- G** too complicated
- H** too simple

- 24** Background sounds
- 25** Answers of questions
- 26** One of the questions
- 27** Time of answering
- 28** Recording equipment
- 29** Topic of project
- 30** Report on project

SECTION 4

Questions 31-40

Complete the notes below.

Write **NO MORE THAN THREE WORDS** for each answer.

GIVING A SPEECH

Reasons for nervousness

- Lecturers often feel more **31**..... if the speech is important.
- Many think that the ability to make a good public speaking is **32**....., while in fact it is a skill that can be learned by anyone.

How to prepare a quality speech

- The audience will only remember the **33**..... sentence of a speech.
- Ensure that your speech is **34**.....

Do's and Don'ts

- Don't start your speech until audience is **35**.....
- You can make your main ideas or notes on cards or a **36**.....
- You do not need to write down the **37**..... speech.
- You can just write **38**..... ideas.
- Remember to **39**..... yourself to see how long your speech will be.
- Don't just read from **40**.....