

Vocabulary

• Jobs/Job qualities/Requirements

1 Find eight job titles in the grid.

S	U	R	G	E	O	N	T
E	A	C	T	O	R	R	E
S	A	N	S	O	O	T	A
R	A	E	T	T	B	R	C
U	E	C	I	N	O	D	H
N	O	D	E	C	I	T	E
D	E	W	A	I	T	E	R
F	A	R	M	E	R	D	E

2 Fill in: stressful, hardworking, CV, application, experience, degree, advertisement, communication.

Dear Miss Higgins,
I am writing in response to your job
1) for the position of
nurse at Swan Hospital.
I graduated from Bristol University in 2010 with
a(n) 2) in Nursing, and
have four years 3)
working as a nurse at Medlin Hospital in
London. From this position, I learned how to
work well in 4)
environments. Also, I consider myself to be
5) and I have
excellent 6) skills.
I have attached my completed
7) form and a copy
of my 8) to this
email. I look forward to hearing from you.
Yours sincerely,
Nancy Chandler

3 Fill in: shift, profession, salary, career, applicant, position.

- 1 Immediately after the interview, they offered Sandra the
- 2 David decided to enter the teaching after he finished university.
- 3 Benjamin will earn a higher when he gets promoted.
- 4 Julie had to work a 12-hour at the hospital yesterday.
- 5 The manager told the to fill out a form.
- 6 During his, Henry rose to the position of executive.

4 Match the words to form collocations.

1		working	a	course
2		medical	b	position
3		full	c	letter
4		key	d	history
5		successful	e	candidate
6		covering	f	training
7		online	g	environment
8		quick	h	learner

• Work/Education

5 Choose the correct item.

- I got a part time job to experience before entering university.
A gain C earn
B win D raise
- When the restaurant closes down, all of the staff will their jobs.
A drop C lose
B quit D miss
- A police officer our neighbourhood every day.
A races C patrols
B fights D defuses
- He a degree in Economics.
A keeps C takes
B holds D attaches
- Karen has a high in the company.
A rank C job
B post D place
- Jason is going to in a college course tomorrow.
A apply C appeal
B enroll D graduate

6 Choose the odd word out.

- banker/designer/construction/counsellor
- efficient/expensive/polite/hard-working
- experience/knowledge/qualification/CV
- graduate/occupation/profession/career
- salary/wages/bonus/well-paid