



Office Ready Worksheet #7

Name: _____

Date: _____

Your boss at the hospital needs help organizing patient files.
Organize the files below by last name putting the files in ABC order.

Ackalitis	Okoye	Smith	Wall	Monroe	Ahmed
Amos	Hillman	Flores	Morales	De La Rosa	Meskin
Elbaz	Hasan	Hakeem	Boile		