

**Read the conversation between two coworkers:**

**Jesse:** Good morning! May I help you?

**Katherine:** Hello! Yes, please. I'm the new sales assistant...

**Jesse:** Oh, they told me about you. What's your name?

**Katherine:** My name is Katherine, but please call me Kathy.



**Jesse:** I'm Jesse. Glad to meet you!

**Katherine:** Nice to meet you too!

**Jesse:** Oh, Katherine, I also need to fill out a form about you.

**Katherine:** Ok.

**Jesse:** What's your full name?

**Katherine:** Katherine Zigmund.

**Jesse:** How do you spell "Zigmund"?

**Katherine:** Z-I-G-M-U-N-D.

**Jesse:** How old are you?

**Katherine:** I'm twenty-five years old.

**Jesse:** Ok. One last question: what's your phone number?

**Katherine:** It's 555-2467.

**Jesse:** Thank you! Now come with me, I'm going to show you the place and your coworkers.

**Katherine:** Thanks!

**Answer the questions:**

1. Who is new at the company?
2. How old is Katherine?
3. What's Katherine's nickname?

**Now answer the questions about you:**

1. What's your full name?
2. What's your nickname?
3. What's your phone number?
4. Where do you work?