

Module: Employment – Workplace Kitchen Rules
Competency: Reading CLB 3.2 Comprehending Instructions
Task: Read the rules and choose which rule is being broken.

Rules for the Company Kitchen

1. Leave the lunchroom to make personal phone calls.
2. Wipe up any spills on the table, counter, or floor.
3. Wash and dry your own dishes.
4. Turn the coffee maker off when the carafe is empty.
5. Tell the manager if you run out of dishwashing liquid or paper towels.
6. Label your food items in the fridge.
7. Empty the fridge of your food by the end of the week.
8. Don't take anything in the fridge that isn't yours.
9. Don't leave the room while you are cooking something.
10. Don't cook food that takes a long time in the microwave.

- A. The coffee was finished but I didn't turn it off.
- B. I went to the washroom while my food was in the microwave.
- C. I took someone's yogurt without asking them.
- D. I talked loudly with my friend on my cellphone in the lunchroom.
- E. I put my lunch in the fridge, but I didn't put my name on it.
- F. I made a mess on the counter, but I didn't clean it up.
- G. I left my food in the fridge over the weekend.
- H. I left my dirty dishes in the sink.
- I. I finished the dishwashing liquid, but I didn't tell anyone.
- J. I cooked a dinner for 10 minutes in the microwave.