

To: Frank Watson

Hi Frank

Good news! I've got (have got) a new job! You 2 _____ (remember) that letter I wrote to the paper? Well, the manager of a local engineering company read it and offered me a job! The company 3 _____ (make) parts for cars and they 4 _____ (sell) them to companies in Europe. They 5 _____ (do) very well at the moment but they 6 _____ (want) to get more business and now they 7 _____ (try) to sell to companies in the USA. I 8 _____ (like) having lots of responsibility and I 9 _____ (have) two or three meetings with customers every week. I 10 _____ (not work) now - it's my lunch break- so I 11 _____ (write) a few emails to my friends to tell them my news. I usually 12 _____ (work) quite long days but I 13 _____ (not work) at the weekend.

Anyway, I have to go - the phone 14 _____ (ring).

Harry

