

# Selecting Text Using the Mouse

| To Select   | Action   |
|-------------|--|
| A Word      | <input type="text"/> on a word   |
| A Sentence  | Press the <input type="text"/> key and click anywhere in a sentence    |
| A Paragraph | <input type="text"/> click the insertion point anywhere in a paragraph |
| Select Text | Click and <input type="text"/> the mouse over the text to be selected  |

## HINT

Ctrl, drag, Triple,  
Double-click