

CLB 2 Writing Cheques – Getting Things Done – Skill Using

Tom Craig has to pay his electricity bill to Windsor Electric. His payment is due on February 23, 2018. The amount due is \$47.54. He lives on 23 Lauzon Rd., Windsor, ON, N8T-2Y7.

001	
DATE	20YY-MM-DD
PAY TO THE ORDER OF	
\$	
100 DOLLARS	
YOUR FINANCIAL INSTITUTION 456 COMMUNITY SQUARE YOUR TOWN, PROVINCE A5B 6C8	
MEMO	
12345678910111213141516171819202122232425262728293031323334353637383940414243444546474849505152535455565758596061626364656667686970717273747576777879808182838485868788899091929394959697989900	

CLB 2 Writing Cheques – Getting Things Done – Skill Using

Carlos Logan has to pay his gas bill to Union Gas. His payment is due on March 3, 2018. The amount due is \$109.23. He lives on 299 Ouellette Ave., London, ON, M8T-2S5.

001	
DATE 2 0 Y Y - M M - D D Y Y Y Y M M D D	
PAY TO THE ORDER OF \$	
100 DOLLARS	
Security features included. Details on back.	
YOUR FINANCIAL INSTITUTION 456 COMMUNITY SQUARE YOUR TOWN, PROVINCE A5B 8C8	
MEMO	
MP	
1100 11 1 2345 678 1 23 456 78	