

CLB 2 Writing Cheques – Getting Things Done – Skill Building

Match the words



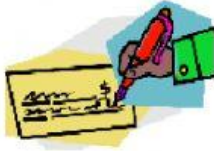
1. automated teller machine [ATM] (n)

a) an amount of money used to pay a bill



2. cheque (n)

b) a bank machine



3. signature (n)

c) a bank form people use as money

4. payment (n)

d) a person's name in their own handwriting

5. landlord (n)

e) a person who owns a building or apartment and rents it to other people

signature of cheque writer

cheque number

name of bank

address of cheque writer

company to receive payment

		
John Doe 123 Anywhere Street Ottawa, ON No.155 February 19, 2011 Pay to the Order of <u>Bill's Appliances</u> \$ <u>350.00</u> <u>Three Hundred and Fifty</u>-----DOLLARS  Bank of Canada Ottawa, ON MEMO <u>Stove</u> <u>John Doe</u> 01001 0111332200233 1142232		
		