

Name: \_\_\_\_\_

Ladyville Technical High School

Class: \_\_\_\_\_

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### **Information Communication Technology**

1. The \_\_\_\_\_ temporarily store files.
2. A program that allows for the editing and typing of documents is called a \_\_\_\_\_
3. Document preparation and editing is known as: \_\_\_\_\_
4. The most commonly used word processor is: \_\_\_\_\_
5. The \_\_\_\_\_ contains buttons that allow you to save, undo and redo your last action
6. The \_\_\_\_\_ contain the different functions, tools and formatting options.
7. The three most common types of editing tools are: \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_.
8. The \_\_\_\_\_ option restores the last action of the user.
9. When the redo button is selected it \_\_\_\_\_ the deleted or removed data.
10. Delete and backspace are found on the \_\_\_\_\_ which is a peripheral of the computer system.