

# IN THE OFFICE



			
			
			
			
			
			
			
			
			
			
			
			



**AND NOW TRY TO READ THE TEXT WITH PICTURES:**


The day in the office was hectic. First the  broke down and I had to destroy all the old


documents from the  and  with my hands and throw them in the .

The boss brought new forms in the  and I had to use the ,  and the



 to segregate them. One document was a bit torn so I used the .

Next was the time for preparing the mail – I took the  and put some  on the

. I felt thirsty so I took a break to drink some water from our office . I decided to

leave a note for my colleague so I took the  and wrote a note on the . The final

moment of the day was the meeting in the conference room where the boss was showing us some

 and discussing them, reading from his .

Before the meeting I used the  to prepare some materials for the staff.

I'm worried about the coronavirus, I must check if we have any masks or disinfectants in the



