

STUDENT TIME SHEET

Student Time Sheet must be submitted bimonthly to the **Transition Specialist** by the date assigned.

Name: _____ School Site: _____

99 Cent Store, Walgreens, Central

Work Site: Christian Church Transition Specialist: Darcel Baillie

LUNCH BREAK: Student must take a 30-minute lunch if the student works more than 5 hours in one shift.

DAY OF THE WEEK	DATE (MM/DD/YY)	TIME IN	TIME OUT	LUNCH (NOT BREAK)		TOTAL HOURS WORKED	SUPERVISOR INITIALS
				FROM	TO		

Total Hrs: _____

Student Signature

Supervisor Signature

Transition Specialist ONLY:

Approximate hours left on contract: _____