1. Embed these WH- questions into statements or other questions.

1.	What are your strengths?	→	Could you tell me … ?	▶
2.	When are you available?	→	I was wondering … .	▶
3.	Why have you applied for this job?	→	I'd like to know … .	▶
4.	What is our best-selling product?	→	Do you have any idea … ?	▶
5.	Who was your last manager?	→	I'm curious to know … .	▶

2. Embed these YES/NO questions into statements or other questions.

1.	Have you ever led a team?	→	Could you tell us … ?	▶
2.	Do you like working with animals?	→	We were wondering … .	▶
3.	Have you applied for other jobs?	→	Would you mind telling us … ?	▶
4.	Do you have any computer skills?	→	Could you tell me … ?	▶
5.	Do you have relevant experience?	→	We'd like to know … .	▶