

## Spotlight 8, module 3b

Name \_\_\_\_\_

### 1 Match the questions with their responses.

- |  |   |
|--|---|
| 1 Does Sam work in an office?                        | a He's a graphic designer,                              |
| 2 Do you have a part-time job?                       | b No. He works as a freelancer from home.               |
| 3 Did your dad get a promotion?                      | c For two years,  |
| 4 What does Tony do for a living?                    | d I'm afraid he didn't.                                 |
| 5 How long has she been working for this company?    | e The same as ever,                                     |
| 6 How are things at work?                            | f Really? What happened?                                |
| 7 How does she like her job as a nurse?              | g No, I work 9-5 Monday to Friday,                      |
| 8 Did you hear that Joe lost his job?                | h She connects telephone calls at a telephone exchange, |
| 9 What exactly does her work as an operator involve? | i She hates working the night shift.                    |

1	2	3	4	5	6	7	8	9

### 2 Choose the correct response.

- 1 A: We've just heard that David lost his job.  
B:  
a That's too bad.  
b The money's great.
- 2 A: How long has your brother been out of work?  
B:  
a The same as ever,  
b For two months.
- 3 A: Guess what! I got a scholarship.

B:

a That's fantastic,

b Really? That's too bad.

4 A: I've got some good news. I got a pay rise.

B:

a That's great! Well done!

b Oh, no.

5 A: I'm going to start my new job next week.

B:

a Wow! That's brilliant!

b Really? You must be very upset.

**3 Use the phrases to complete the dialogues: • full training • personal assistant  
• tough deadlines • previous experience**

- Why do you need a 1) \_\_\_\_\_?

- Because we have some 2) \_\_\_\_\_ to meet and we need extra help.

- I'm afraid I have no 3) \_\_\_\_\_ in this field of work.

- Don't worry. Our company offers 4) \_\_\_\_\_ to everyone.

**Open the brackets and use the right form of the verb: *past simple, past perfect, past perfect continuous.***

1. He \_\_\_\_\_ (to drive) a car for three hours when he \_\_\_\_\_ (reach) the airport.

2. We \_\_\_\_\_ (to pack) already all our bags when they \_\_\_\_\_ (to phone) us.

3. It \_\_\_\_\_ (to snow) for hours and no plane was able to take off.

4. Our guide \_\_\_\_\_ (to organize) our trip before we \_\_\_\_\_ (to talk ) to him.

5. She \_\_\_\_\_ (to wash up) after her mother  
\_\_\_\_\_ (to come ) home.
6. They \_\_\_\_\_ (to look) forward to this holiday for many years  
before they \_\_\_\_\_ (to manage) to find it.
7. Mark \_\_\_\_\_ (already / to be) to Africa twice before he  
\_\_\_\_\_ (to get) married.
8. We \_\_\_\_\_ (to book) our flights weeks before we  
\_\_\_\_\_ (to leave).
9. The scientist \_\_\_\_\_ (to prepare) the article for two hours  
before midnight.
10. I \_\_\_\_\_ (to cook) breakfast by 5 o'clock.