

Test Paper – Unit 3

I. Choose one of the words below to fill in the gaps in the following sentences:

<i>wages</i>	<i>staff</i>	<i>occupation</i>	<i>worker</i>	<i>employee</i>	<i>personnel</i>
		<i>salary</i>	<i>pay</i>	<i>staff</i>	<i>trade</i>

1. On our holiday in Spain the hotel _____ couldn't have been more helpful.
2. The lawyer was paid a huge _____ by the law firm.
3. All companies have a _____ department which deals with issues concerning _____.
4. The company had financial problems but only one _____ was made redundant.
5. The _____ at the factory wasn't worth thinking about.
6. Being a racing driver is a dangerous _____.
7. Building workers receive their _____ every Friday.
8. A(n) _____ at the factory was rushed to hospital following the accident.
9. People work long hours in the tourist _____.

II. Complete the sentences below with the correct **preposition**:

1. Sandy needs to get a job or else he'll eat _____ his savings.
2. The doctor told me to cut down _____ fatty foods.
3. We need to put some money _____ for a rainy day.
4. Susan barely makes enough money to live _____.
5. I couldn't pay for the lunch because I ran _____ of cash.
6. Let's go and see about taking _____ a loan from the bank.
7. I would like to congratulate you _____ your promotion.
8. A Personnel Manager has to be experienced _____ dealing with people.
9. She is highly-skilled _____ making high-quality furniture.
10. She used to be a math teacher but she retired _____ her job last year.

III. Complete the second sentence so that it has the same meaning as the first using the word given. Use between **two** and **five** words.

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| 1. | 'Why are you talking so loudly in the library?' Fred asked. | WHY |
| | Fred asked them so loudly in the library. | |
| 2. | 'You broke the vase,' Jenny said to Ann. | ACCUSED |
| | Jenny the vase. | |
| 3. | 'Remember to mail these letters!' Ellie said to me | TO |
| | Ellie letters. | |
| 4. | 'Let's go out!' Joan said. | SUGGESTED |
| | Joan out. | |
| 5. | 'I didn't cheat in the test!' Mike shouted. | CHEATING |
| | Mike the test. | |

6. 'Why didn't I try this brand before?' wondered Laura. **TRIED**
Laura wondered that brand before.
7. She didn't manage to finish the report on time. **IN**
She the report on time.
8. The manager said he was sorry he had to cancel the meeting. **FOR**
The manager the meeting.
9. At the end of the speech, Mr Jones showed us the exhibits. **BY**
Mr Jones us the exhibits.
10. This is too expensive, I cannot pay for it. **TO**
This is too expensive, I it.

IV. Fill in the correct word derived from the word in bold.

1. He never tells the truth. He is the most person I know. **HONEST**
2. People who cannot read and write are **LITERATE**
3. His behaviour is rather for his age. **MATURE**
4. The construction site was closed down by the authorities because it was declared
..... **SAFE**
5. How disappointing! She seems to be of keeping a job for more than a
week. **CAPABLE**

V. Find the unnecessary word in **each** sentence:

1. The boss told them to stop wasting of time. _____
2. I could not avoid from being late for work. _____
3. You can't expect for a pay rise in your first year of employment. _____
4. Could you try to working a little faster? _____
5. I would like doing this job because it is challenging. _____