# PARTS OF A FRIENDLY LETTER

Match the definitions/terms to the correct part of the letter by drawing a line from the letter part to the correct definition.

| | | | |
|---|---|---|---|
| 1 | HEADING | a | The name of the person writing the letter is signed here. |
| 2 | CLOSING | b | This is where you write your message. This is where you make and explain your points. |
| 3 | SIGNATURE | c | This is where you say hello. |
| 4 | BODY | d | Your way of saying goodbye |
| 5 | GREETING | e | This is where you writer your address and the date |

LIVEWORKSHEETS