

Yr Level:	Subject: ICT	Unit:	
Name:		Date:	

PARTS OF A SPREADSHEET

Identify the various parts of this spreadsheet

Drag each label with your mouse and place over the correct green area.

ROW

TOOLBAR

CELL

VALUE

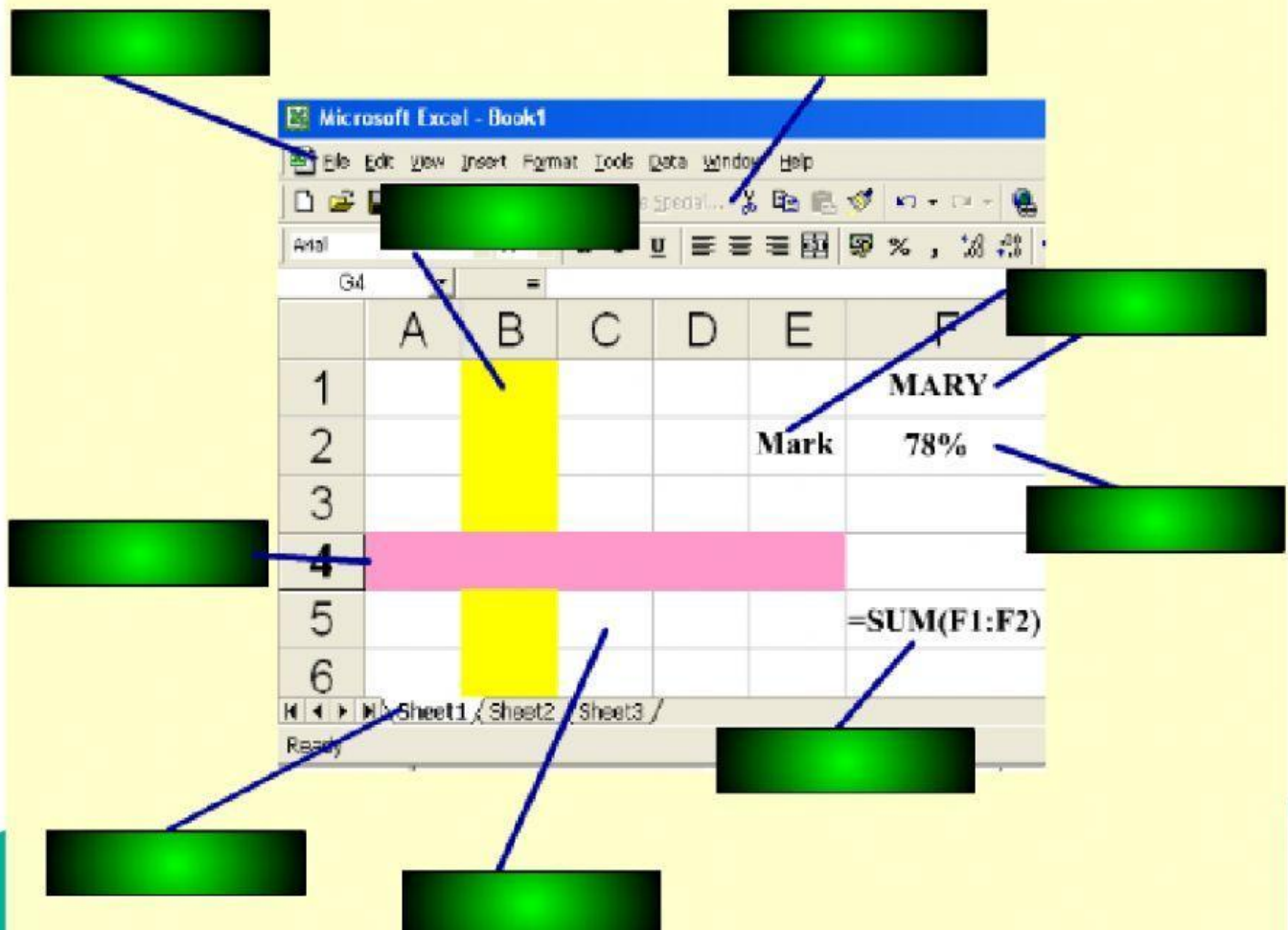
FORMULA

LABEL

COLUMN

MENU

TAB



The screenshot shows the Microsoft Excel interface with the following parts labeled:

- ROW**: Points to the row numbers (1, 2, 3, 4, 5, 6) on the left.
- TOOLBAR**: Points to the toolbar at the top of the window.
- CELL**: Points to a cell in the grid (e.g., B1).
- VALUE**: Points to the value '78%' in cell F2.
- FORMULA**: Points to the formula '=SUM(F1:F2)' in cell F5.
- LABEL**: Points to the text 'MARY' in cell F1.
- COLUMN**: Points to the column letters (A, B, C, D, E, F) at the top.
- MENU**: Points to the menu bar (File, Edit, View, Insert, Format, Tools, Data, Window, Help).
- TAB**: Points to the sheet tabs at the bottom (Sheet1, Sheet2, Sheet3).