

Parts of a letter

Drag and Drop the words to the correct parts of a letter.

Closing	Hi Amy,
Purpose	How are you?
Signature	My parents and I are going on a trip for the school holidays. I need your advice on where we should go.
Sign off	I am thinking of going to the beach, the zoo or the mountains – or perhaps somewhere else. What do you think?
Salutations	Can you help me choose a place to visit?
Opening	Hope to hear from you soon!
	Yours sincerely,
	<i>Amira</i>

In about 80 words, write a message to Amira to give her a suggestion.

