



## SMK SUNNATUNNUR SENORI

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### PENILAIAN HARIAN TAHUN PELAJARAN 2020/2021

<b>Mata Pelajaran</b>	: B. Inggris (simple phone message)	<b>Nama</b>	:
<b>Kelas/Kompt. Keahl.</b>	: XI BB/TKR/MM/TSM	<b>Kelas</b>	:
<b>Hari/Tanggal</b>	: Senin, 02 Oktober 2020	<b>Kompt. Keahl.</b>	:
<b>Waktu</b>	: 30 menit	<b>No. Peserta</b>	:
<b>Guru Pengajar</b>	: Siti Zaimatur Rohmah, S.Pd		

#### INSTRUCTION :

1. Do the following questions carefully
2. Pray before answering questions
3. Choose the correct answer A, B, C, or D!
4. Don't forget to check the answer, give your name before submitted!

GOOD LUCK!

#### I. Answer the correct answer by crossing a, b, c or d!

(The conversation below for 1-5)

Mr. Smith is calling to inform Mr. Clarke of something important.

Receptionist : Good morning, this is Happy Marketing. How may I help you?

Mr. Smith : I would like to speak with Mr. Clarke, please.

Receptionist : May I ask who's calling?

Mr. Smith : This is Mr. Smith from the ACE Solutions company.

Receptionist : Mr. Smith, I'm afraid the line is engaged at the moment. Can I put you on hold?

Mr. Smith : I'm afraid I have to go now, and I really needed to talk to him on an urgent matter.

Receptionist : Would you like to leave a message, then?

Mr. Smith : That would be great. Please tell him that we revised the terms of the contract and that we sent the document 2 days ago through e-mail. He needs to check it as soon as possible and then get back to us. If he did not receive the e-mail, please tell him to call my secretary and she will re-send it.

Receptionist : Duly noted, Mr. Smith. Could you give me that phone number, please?

Mr. Smith : Yes, it's 043-865-4821.

Receptionist : Thank you very much, Mr. Smith. I will make sure Mr. Clarke gets your message as soon as possible.

1. Who is the caller of the conversation above?
  - a. Receptionist
  - b. Mr. Smith
  - c. Mr. Clarke
  - d. Customer service
  
2. What is the purpose of the caller?
  - a. To give a new information about the company
  - b. To tell something urgent about the contract have been made
  - c. To give the contract to Mr. Smith
  - d. To hold a new meeting
  
3. The underlined sentence shows . . .
  - a. Making a phone call
  - b. Giving information to receptionist
  - c. Ask the name of the caller
  - d. Taking a phone message
  
4. How do you see the receptionist in taking a call?
  - a. He/she is very smart
  - b. He/she is very comunicative
  - c. He/she is very strict
  - d. He/she is very creative
  
5. How many pronouns used in the conversation above?
  - a. 7
  - b. 8
  - c. 9
  - d. 10