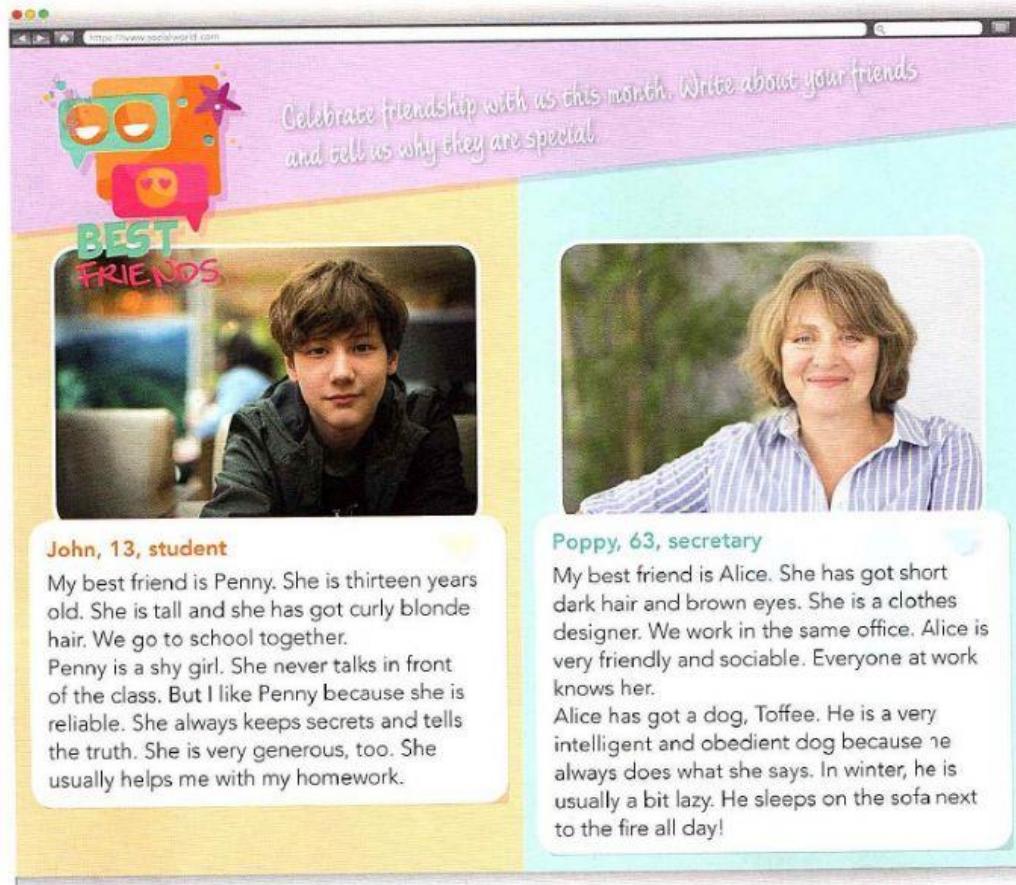


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1. Listen and repeat.



John, 13, student
My best friend is Penny. She is thirteen years old. She is tall and she has got curly blonde hair. We go to school together. Penny is a shy girl. She never talks in front of the class. But I like Penny because she is reliable. She always keeps secrets and tells the truth. She is very generous, too. She usually helps me with my homework.

Poppy, 63, secretary
My best friend is Alice. She has got short dark hair and brown eyes. She is a clothes designer. We work in the same office. Alice is very friendly and sociable. Everyone at work knows her. Alice has got a dog, Toffee. He is a very intelligent and obedient dog because he always does what she says. In winter, he is usually a bit lazy. He sleeps on the sofa next to the fire all day!

2. Complete the sentences with the correct name(s).

1. Penny has got curly hair.
2. knows a lot of people.
3. has got a generous friend.
4. is a bit lazy.
5. is a secretary.
6. has got a dog.
7. go to school together.
8. work in an office.

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