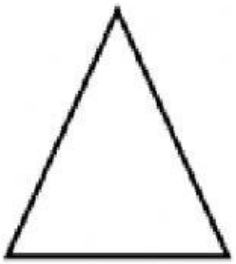
1. 

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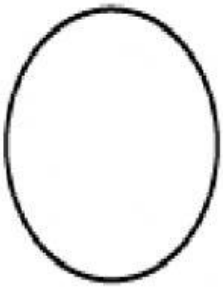
3. 

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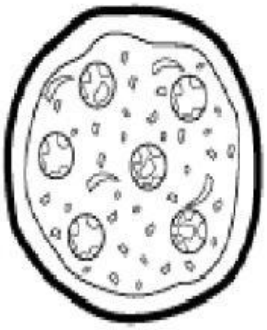
a. 

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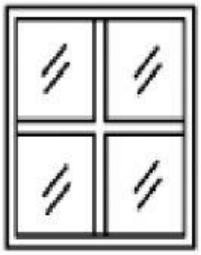
c. 

d.