Edison Jr. High School

ENGLISH



TIPS FOR A TIDY DESK

Instructions: Fill the gaps with the correct word from the box.

bin	smartphone	scanner	desk	tray	noticeboard	space	folders

Put your rubbish in the _____ .

Put things you want to read in a _____ .

Keep information on your computer in _____ .

Make digital versions of text with a _____ .

Take a photo of important things with a _____ or camera.

Put important notes on a _____ .

Clean your _____ every day.

Start each day with a tidy _____ .