

# Meeting people

## I.- Complete these dialogues with the words in the box.

- 1 Juan: Hi, my (1) \_\_\_\_\_ Juan.  
Eulogio: Happy to (2) \_\_\_\_\_ you. I'm Eulogio  
Juan: Pleased to meet you, (3) \_\_\_\_\_
- 2 Felipe: good morning. (4) \_\_\_\_\_ your name?  
Alex: I'm Alex. And (5) \_\_\_\_\_ ?  
Felipe: My name's Felipe. (6) \_\_\_\_\_ to meet you.
- 3 Teacher: Hi everybody, (7). \_\_\_\_\_ is Ingrid.  
Students: Hi!  
Teacher: Ingrid, this (8) \_\_\_\_\_ Lesly, Linda, Rosa  
Ingrid: Nice meeting you (9) \_\_\_\_\_  
Rosa: \_\_\_\_\_ (10) to the team and good luck.

Welcome  
this  
name's  
too  
all  
is  
what's  
meet  
nice  
you

## II.- Complete this email with **am, is, are, their, our** or **my**.

Dear Colleagues

My name (1) \_\_\_\_\_ Belen Riojas and I (2) \_\_\_\_\_ the IT Support team leader.  
The IT Support team members (3) \_\_\_\_\_ Yulexi, Olenka and Alexis.  
Yulexi (4) \_\_\_\_\_ our network manager.  
Olenka and Alexis (5) \_\_\_\_\_ system maintenance officers.  
(6) \_\_\_\_\_ job is to keep our systems going.  
(7) \_\_\_\_\_ job is to support you.  
(8) \_\_\_\_\_ contact number (9) \_\_\_\_\_ 979826687  
Best regards

Belen Riojas

## III.- Listen to the dialogue and choose the correct answers

Karim is a (1) **website developer / network administrator**

Kathryn works for CISCO. She is a (2) **system analyst / website analyst**.

Karim: is from (3) **Kuwait / Dubai**. She works for (4) **Microsoft / Apple / Xiomi**.

Kathryn is from the (5) **UK / US** but now She lives in Qatar.

Glenda is from the (6) **UK / US** and she works for (7) **IBM / DELL**.

She (8) **sets up new systems / creates new apps**