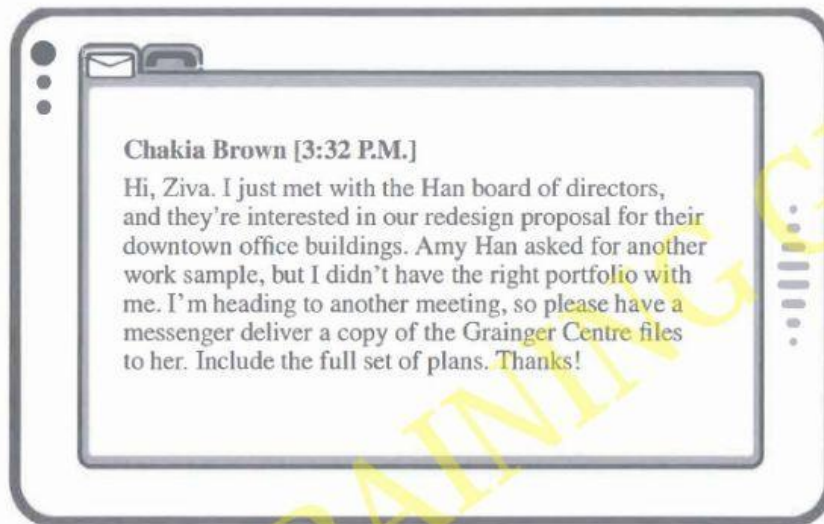


## PART 7

TEST 1

**Directions:** In this part you will read a selection of texts, such as magazine and newspaper articles, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 147-148 refer to the following text message.



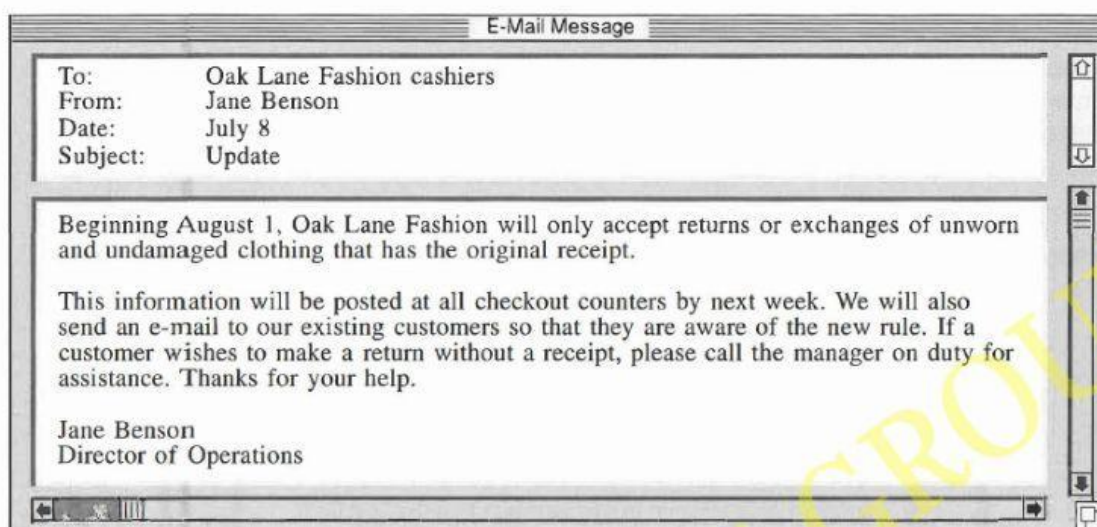
147. Where does Ms. Brown most likely work?

- (A) At an accounting firm
- (B) At an architectural firm
- (C) At a web design company
- (D) At a market research company

148. What is Ziva asked to do?

- (A) Reply to a text message
- (B) Create a portfolio
- (C) Set up a meeting
- (D) Send a work sample

Questions 149-150 refer to the following e-mail.



149. What is the purpose of the e-mail?

- (A) To request a sales report
- (B) To announce a new policy
- (C) To discuss a fashion trend
- (D) To describe an upcoming sale

150. According to the e-mail, what will managers do?

- (A) Decide how to display new merchandise
- (B) Train staff to use the cash register
- (C) Help customers with special requests
- (D) Decide what items get price discounts

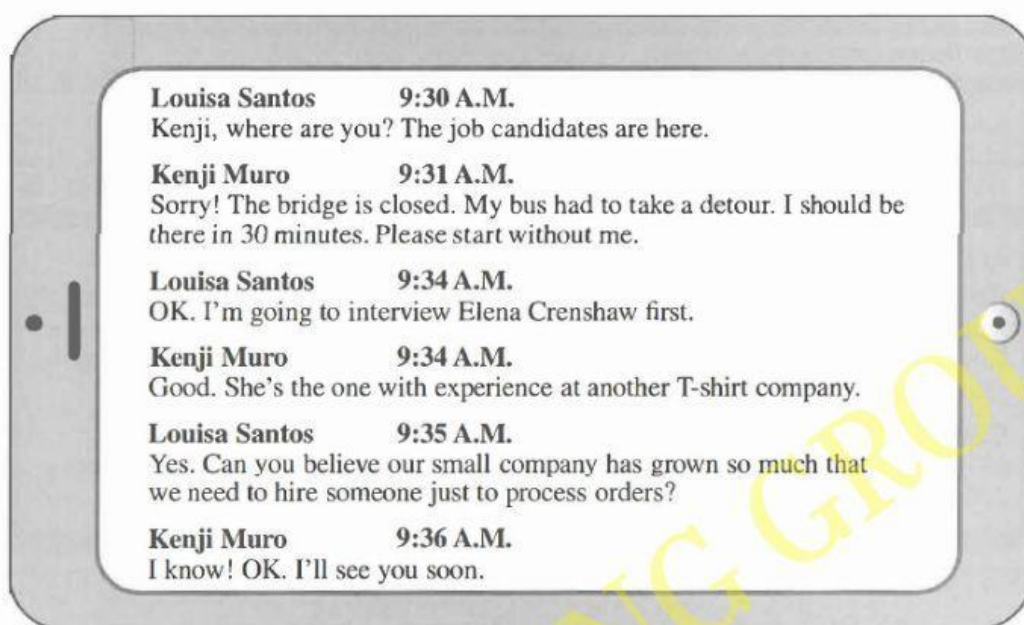
Questions 151-152 refer to the following Web page.

TEST 1



151. What is mentioned about Carmont Media's employees?
- (A) They get experience in various departments.
  - (B) They enjoy working for the organization.
  - (C) They come from a variety of backgrounds.
  - (D) They are recruited through a staffing agency.
152. What is a purpose of Carmont Media's Star teams?
- (A) Seeking new employees
  - (B) Raising funds for projects
  - (C) Promoting work-life balance
  - (D) Finding creative solutions

Questions 153-154 refer to the following text-message chain.



153. What does Mr. Muro want Ms. Santos to do?

- (A) Process some orders
- (B) Make a hiring decision
- (C) Reschedule a meeting
- (D) Talk to a job candidate

154. At 9:36 A.M., what does Mr. Muro mean when he writes, "I know"?

- (A) He is also surprised by the company's growth.
- (B) He thinks salaries should be higher.
- (C) He has met Ms. Crenshaw before.
- (D) He is certain his bus will arrive in 30 minutes.

Questions 155-157 refer to the following article from a company newsletter.

### Mark Chandler is Back!

The Administrative Services Division welcomes back to headquarters Associate Director Mark Chandler. —[1]—. Mark spent the last month in Ottawa attending an advanced training session about corporate information security. Corporate-security training allows a company to safeguard its sensitive, confidential, and proprietary information.

Mark is among a growing number of corporate executives who have successfully graduated from this rigorous course. —[2]—. A member of the National Organization of Corporate Security Officers (NOCSSO), Mark was formally recognized by the organization for his part in developing software that keeps electronic documents safe. —[3]—. Well done, Mark! —[4]—.

155. What is the purpose of the article?
- (A) To recognize an employee's accomplishments
  - (B) To introduce a new staff member
  - (C) To clarify what information is considered confidential
  - (D) To describe the challenges of corporate security
156. How did Mr. Chandler improve corporate security?
- (A) He trained his company's security officers.
  - (B) He helped design a system for securely storing documents.
  - (C) He assisted in developing new safety guidelines.
  - (D) He recruited employees who specialize in corporate security.
157. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?
- "The training included 60 hours of instruction and a comprehensive written exam."
- (A) [1]
  - (B) [2]
  - (C) [3]
  - (D) [4]

Questions 158-160 refer to the following card.

Congratulations on purchasing Megagroome, the world's finest rechargeable shaver! To keep your shaver in top condition, clean your shaver weekly by running it under hot water. Once a month, disassemble the shaver and clean the internal portion thoroughly as shown in the owner's manual. The shaving heads should be replaced every year with the replacement parts listed in the manual.

The Megagroome shaver has a lithium ion battery that should last for several years. Please charge the shaver as often as needed. It is not necessary to fully discharge the battery before recharging it. Use only the included charger, because use of any other charger may void the warranty. Complete instructions and details can be found in the owner's manual.



158. Where would the card most likely be found?

- (A) Inside a box with a product
- (B) On a bulletin board
- (C) In a product display at a store
- (D) In the pages of a magazine

159. How often should the shaver be taken apart?

- (A) Daily
- (B) Weekly
- (C) Monthly
- (D) Annually

160. What is indicated about the shaver's battery?

- (A) It must run out before charging.
- (B) It may be charged whenever necessary.
- (C) It is able to hold a charge for a week.
- (D) It will work with different chargers.