



Name: _____

Match the words and their meanings.

smooth (adj) senior (adj) shadow (v)
take to sth like a duck to water (v phr)
paperwork (n)

_____ : older and
more experienced than the other members of
a team

_____ : to learn how
to do something very easily

_____ : happening/
continuing without any problems





_____ : the written
work in an office, such as filling in forms or
writing letters and reports

_____ : to follow
someone else while they are at work in order
to learn about that person's job

