1.

Subject: _____
From: _____
To: _____
Date: _____

Hi Billy,
I love outdoor sports. Every weekend I
[1] *always* play football and I often [2] _____basketball but I [3] _____play table tennis or other indoor sports. They're boring! In the summer I usually [4] _____swimming. There's a swimming pool near my house. I also [5] _____play volleyball with my family. I've got a great ball! We sometimes go sailing but [6] _____never go surfing. In the winter we sometimes [7] _____snowboarding. We[8] _____often tired and go to bed early!
See you soon!
Zaida

2.

For each question, write the correct answer. Write ONE word for each gap.

From: Helen
To: Debbie

Hi!
Yesterday I went **(0)**.....*on*..... a great trip with my school! We went to London **(25)**..... train and we saw so **(26)**..... nice things!

First, we went to a museum which **(27)**..... very interesting!
(28)..... you like museums? I love **(29)**.....!
Then, we had lunch at a nice cafe. I ate the best burgers ever!

After lunch we went shopping. I bought some great presents for my family.
(30)..... a lovely day!

See you soon,
Helen

LIVEWORKSHEETS

For each question, write the correct answer. Write ONE word for each gap.

From:	Mr Alston
To:	Students in class A

To all students in Class A

Would you (0)..*like*..... to join my other class on a camping trip **(25)**..... the weekend?

We are planning to travel to the beach in the school bus, and we'll **(26)**..... at a campsite **(27)**..... Friday to Sunday. The campsite is next to the beach and has a restaurant; you can rent bicycles at a local shop, too.

The trip costs £20. Please, come to my office during the break **(28)**..... you need any **(29)**..... information about the trip. Remember, your parents must agree that you can come.

If you decide to join us, you must let **(30)**..... know by tomorrow.

Mr. Alston – Class teacher

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For each question, write the correct answer. Write ONE word for each gap.

From:	Teresa
To:	Sue

Dear Sue,

I'm writing (0)..*to*..... say thank you for the weekend I spent with you in your lovely home. It was nice to see you again after **(25)**..... a long time. I really enjoyed our walks in **(26)**..... countryside near your village. I have **(27)**..... some photos which I'm sending to you by email. They are great, aren't they?

Next week, I'm **(28)**..... on a trip to London to visit my uncle. I haven't seen him **(29)**..... a very long time. I really like London. I hope we can go **(30)**..... together some time next year.

Thanks again
Teresa

LIVEWORKSHEETS

For each question, write the correct answer. Write ONE word for each gap.

From: Kate
To: Magda

Hi Magda!

I've **(0)**.....*just*..... moved into my new apartment in town and I'm going to have a nice party this Saturday. Would you and Pete like to **(25)**..... to my party?

We will have a barbecue in the small garden **(26)**..... it doesn't rain. I've **(27)**..... a great view of the town from this garden!

I'll ask my mum to help get the party ready, as I have to go to school almost **(28)**..... day. My mum loves cooking, so **(29)**..... won't mind.

Let me know what you think. My house is just a five-minute walk away **(30)**..... the train station.

Love,
Kate

For each question, write the correct answer. Write ONE word for each gap.

From: Marisa
To: Dave

Hi Dave!
How are you? It's my birthday on Saturday, and I've decided **(0)**.....*to*..... have a party!

Of course, I'm inviting all my good friends. You know some of **(25)**..... already: Nick, Sarah and Helen. **(26)**..... you like to come, too? It's going to be great fun. My sisters will make all the food! They're both very good **(27)**..... cooking! Also, I'm going to have a big cake!

My house is behind our school and it's **(28)**..... a red front door. My telephone number is 201-5644328. Could you also bring **(29)**..... music CDs with you?

I really hope **(30)**..... can come!
Love,
Marisa

LIVEWORKSHEETS

For each question, write the correct answer. Write ONE word for each gap.

Example: 0 *be*

1st email

From: Pete
To: Sue

Hi Sue!

Just to let you know I will (0)..*be*.. in New York on Wednesday for a (25)..... days!

It would be great to meet for dinner. I'm staying with my parents at a hotel in the city centre. Tell me if you are free, and a place (26)..... we can meet.

Hope to see you then.
Pete

2nd email

From: Sue
To: Pete

Hi Pete!

Thanks for your e-mail! Yes, I'd like to see you when you (27)..... in New York!

How about meeting on Thursday, (28)..... 7.00pm for dinner? (29)..... is a great Mexican restaurant in the centre of the city. (30)..... you like Mexican food? I love it!

Phone me when you arrive!
Looking forward to seeing you!
Sue

For each question, write the correct answer. Write ONE word for each gap.

From: Sue
To: Mary

Hi Mary,

I can't wait for Saturday. I want to see (0)..*your*.. new house! I want to buy you a present, so please (25)..... me know what you need!

Also, I need to ask you (26)..... I should bring to wear. Of (27)..... I'll bring my walking boots because I know you love walking, too. But should I bring my swimming things, too? My mum will drive me there. It's better than getting the bus as I'll have (28)..... of things to carry.

Oh! Don't (29)..... to send me the correct address, or I'll (30)..... lost!

See you on Saturday!
Sue

LIVEWORKSHEETS

For each question, write the correct answer. Write ONE word for each gap.

From: Beth

To: Tim

Hi Tim,

How are you? I'm leaving tomorrow at 6.00 **(0)**.....*in*..... the morning. I'm really looking forward to this holiday, **(25)**..... I'm a bit worried about my cat. She has not **(26)**..... very well the last few days. If you see that the cat is a bit sick, can you phone the vet, please?

Also, I've bought all the food she needs for the two weeks I will be **(27)**..... holiday. It's in the cupboard, under the cooker.

Finally, **(28)**..... you water the plants inside the house once a week? **(29)**..... you need anything, phone me or send me an e-mail. I will bring you some pasta back **(30)**..... Italy!

See you in two weeks!

Beth

LIVEWORKSHEETS