VOCABULARY UNIT 7
ADMINISTRATION TRAINING

1. Match the words to their meaning:

closet	Fail to catch something, for example a means of transport.
corridor	Part of a building that connects rooms.
fitness room	Straps used to keep passengers in their place.
miss	Not penetrable by sound.
safe	A place where you put clothes, food, etc.
seatbelt	Areas around a certain place.
soundproof	Offering security from danger; giving protection.
surroundings	A place where you train or do exercise.

2. Complete the sentences using the right word from the drop-down menu:

a. 1/3 of _____ to this survey said that they prefer travelling by plance.

b. Are there any rooms _____ for tonight? If not, I will have to find a different hotel.

c. My boss _____ me to travel more often. She says that if I travel a lot, I will become a manager in a few years.

d. Can you please speak to this customer? I am very _____ and I don't want him to notice.

e. I missed my _____ flight and now I have to wait six hours to catch the next flight to New York.

LIVEWORKSHEETS

3. Complete the sentences with one word from the box:

quiet || overbooking || by the hour || budget || takeaway || fare || online-only || booked || walking distance

a. Can I pay _____? I think it wil be cheaper than paying for the whole night, and I only need the room until 5 o'clock.

b. Let's order some _____! Should we use Just Eat or Glovo?

c. This park is very _____. The one near my house is definitely noisier.

d. Yesterday I went to Logitravel and I _____ a trip to Italy. I'm so excited!

e. I am looking for a new job. Ideally, I want it to be within _____ of my house, so I don't have to drive or take the bus.

f. If you don't want to miss our offers, visit our website! Some of our offers are _____!

g. Last year I stayed in a _____ hotel. It was only 40€ per night, but it was a terrible experience!

h. I'm afraid you won't be able to take this flight, sir. We are having some problems with _____ today. But don't worry, you will receive economical compensation for your trouble.

i. The taxi took me from the airport to the hotel. The _____ was 30€.

LIVEWORKSHEETS