1 Complete the conversations. Use the Present Simple passive form of the verbs in brackets. **Score**

A This is my first day in the kitchen and I don't really know what I'm doing.

B Well, the morning food delivery _____[1] (bring) to the back of the hotel and it _____[2] (take off) the lorry immediately. __

A What time _____[3] (the food / deliver)? __

B Before 6.30 in the morning. All the boxes _____[4] (open) and everything _____[5] (check). __

A OK. _____[6] (that / do) by the chefs? __

B No, no. That's your job! Then if the order is OK, the documents _____[7] (sign) by the manager. __

A OK. So how _____[8] (the delivery / pay for)? __

B The hotel has an account. OK, then the food _____[9] (prepare) in different sections of the kitchen. __

A So meat _____[10] (cook) in a different section from fish? __

B That's right. And all the desserts _____[11] (make) by a chef in a different kitchen. __

A Wow. It's a busy place. So when _____[12] (the food / serve) in the hotel? __

B All day, every day.

__/12

2 Complete the conversations. Use the Past Simple passive form of the verbs in brackets or short answers.

1 A When _____ (the Internet / invent)? __

B _____ (A network of computers / develop) in the 1960s. __

2 A When _____ (the laptops / steal) from the office? __

B _____ (They / take) sometime over the weekend. __

3 A _____ (the books / publish) all over the world? __

B No, they _____. _____ (They / sell) only in Europe. __/2

4 A _____ (Anita / invite) to the project meeting? __

B No, she _____. _____ (She / tell) that they didn't need her there. __/2

__/10

3 Correct the <u>underlined</u> mistakes in the conversation. Write the correct words.

A I spoke to Liz at InWear this morning. She wasn't happy. What happened with their order?

B The order <u>took</u> _____[1] by phone, but the sales department made a mistake. __

C Yes, 1,000 boxes <u>was order</u> _____[2], not 100. __

But the order <u>didn't check</u> _____[3] before delivery. __

A So 1,000 boxes <u>sent</u> _____[4] to the client instead of 100. __

B Yes. But the extra boxes <u>didn't pay</u> _____[5] for, so the client didn't lose any money. __

A No, but we lost time and money. 1,000 boxes <u>put</u> _____[6] on a lorry and 900 <u>was return</u> _____[7]! __

C Yes, it was very stupid. The sales department <u>did gave</u> _____[8] a warning yesterday. __

__/8

LIVEWORKSHEETS