



DIVINE CHILD ACADEMY

P. Panganiban St., Batangas City

QUIZ in TLE 7

Quarter 3

DIRECTION: Match descriptions in column **A** with the terms in column **B**. Type the letter of the correct answer on the blank before each number.

A

- _____ 1. Consists of call accounting system, such as PABX and Fax Machines
- _____ 2. Container vouchers used for verifications during the night audit
- _____ 3. Indicators of the time at different time zones around the world
- _____ 4. A bucket where guests' folios are kept
- _____ 5. Booking and reservation system
- _____ 6. A device used to read magnetic stripe on credit card
- _____ 7. The most useful electronic device in the front office
- _____ 8. Where registration records are inserted and serves as room rack slips.
- _____ 9. A device used to determine the banknote or money's authenticity
- _____ 10. A device attached to the computer to generate hard copies of documents
- _____ 11. An array of numbered compartments, used to store guests' room keys
- _____ 12. Used for registering and calculating transactions
- _____ 13. Aluminum slots designed to hold guests' information slips
- _____ 14. Storage for keeping guests' important things safe
- _____ 15. Automatic telephone switching system

B

- A. Room Rack
- B. Key Rack
- C. Information Rack
- D. Folio Tray
- E. Voucher Tray
- F. Money Verifier
- G. Safety Deposit Box
- H. Telephone Equipment
- I. Credit Card Reader
- J. Multizone Clock
- K. Computer
- L. Printer
- M. Cash Register
- N. Software (CRS)
- O. PABX