



|                                                                                                                |                                |                                     |
|----------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------------|
| Teacher's name: <b>Lic. Carlos Andrés Sánchez Paredes</b>                                                      |                                | Subject: <b>ENGLISH V</b>           |
| Career: <b>TSU/ MECHATRONICS</b>                                                                               | Quarter: <b>5<sup>TH</sup></b> | <b>DAMI</b> College                 |
| Office Address: <b>UTEZ – Av. Universidad Tecnológica N.1, Col. Palo Escrito, C.P. 62760, Emiliano Zapata.</b> |                                | Period<br><b>JANUARY-APRIL 2023</b> |

## COURSE CRITERION

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TEXTBOOK</b>    | LANGUAGE ACADEMY MANUAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>ON-LINE</b>     | Google Classroom – Delivering the tasks and academic activities.<br>LIVEWORKSHEETS (VIRTUAL NOTEBOOK)                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>BASIC RULES</b> | We have to respect the official schedule to work.<br>Be on time.<br>Minimum grade is <b>SA</b> .<br>If you don't deliver the activities <b>on time</b> , it will be considered as NA<br>You need to have <b>ALL the activities in Google Classroom</b> to pass the units.<br>Respect each other.                                                                                                                                                                                                                           |
| <b>ATTENDANCE</b>  | 1. You must attend at least <b>80% of classes</b> to BE EVALUATED.<br>2. Any absent to classes must be justified only by an e-mail from your tutor.<br>3. You must have at least <b>the 50% of attendance</b> in the whole quarter to have the right of examen extraordinario                                                                                                                                                                                                                                              |
| <b>GRADING</b>     | 1. LEARNING TO KNOW: Homework, Worksheets, Class exercises, virtual notebook, Quizzes, Manual activities, exams.<br>2. LEARNING TO BE: Responsibility, commitment, attendance, proactivity in your tasks delivering, English production in class<br>3. LEARNING TO DO: unit projects, audios, writings, speaking activities<br>4. Quizzes and exams: these will be designed by the academy.<br>5. If you fail a unit, you need to do your RECUPERA (RETAKE) at least one week before and take 3 tutorings before the exam. |

### OBSRVATIONS

**TASKS SUBMISSION: You have a deadline time to submit your tasks, exercises, homeworks, etc. They won't be graded after 2 days of their deadline.**  
The video CV and Job interview **MUST BE PRESENTED IN FORMAL CLOTHING** (Shirt, trousers, tie, shoes ladies: **trousers, formal blouse, blazer, formal shoes**)  
All the situations that are not included here. Please, contact me personally or to my e-mail:  
**carlossanchez@utez.edu.mx**

**CARLOS ANDRES SANCHEZ P**

Lic. Carlos Andrés Sánchez P.  
Teacher in charge

\_\_\_\_\_  
Student's name