

**I** Complete the text by changing the form of the word in brackets.

### Job fairs

Although a certain percentage of graduates will still be (1) ..... (**employ**) six months after leaving university, the majority will have found (2) ..... (**employ**) by then. Many of these will even have been offered a job while at university, as a result of visiting a job fair.

Job fairs are held at many universities each year. Companies come along to advertise jobs, which are usually in (3) ..... (**manage**), and the career structures and benefit packages that go with them. Job fairs are an (4) ..... (**effect**) way for undergraduates to find out what kind of job they might be interested in.

If you go to a job fair, dress (5) ..... (**profession**). Don't wear jeans and a T-shirt. Wear a suit! You don't want to look (6) ..... (**responsible**) when you have your first (7) ..... (**meet**) with your potential (8) ..... (**employ**). If you're interested in a job on offer, you may have to fill out an (9) ..... (**apply**) form, so it's (10) ..... (**help**) to take along relevant information with you. You'll also need proof of all your (11) ..... (**qualify**), so don't forget to take photocopies of all your certificates with you.