

S. C. McPherson Junior High School
Computer Studies
Grade 9
POWERPOINT
Summer Examination 2022

Answer All Questions

Section	Points	Total
A	30	
B	20	
TOTAL	50	

Section A (30 points)

Answer the following questions by clicking on the best option that answers the question or completes the statement.

1. A gif is a _____.

- a. animated picture
- b. graphic
- c. image

2. There are _____ types of transition that could be inserted in ppt.

- a. 3
- b. 5
- c. 7

3. A resume should be _____.

- a. One page long
- b. truthful
- c. all of the above

Name: _____ Grade: _____ Date: _____

4. PowerPoint is a _____ software.

- a. word
- b. Excel
- c. presentation

5. PowerPoint is made from a series of _____.

- a. slides
- b. sheets
- c. pages

6. Transition is the movement _____.

- a. between slides
- b. of objects on a slide
- c. words

7. To run your presentation you _____.

- a. Click on start
- b. Click on slide show tab, from the beginning
- c. Click on slide show tab, enter

Name: _____ Grade: _____ Date: _____

8. Animation is the movement of _____.

- a. Objects only
- b. Objects and words
- c. characters

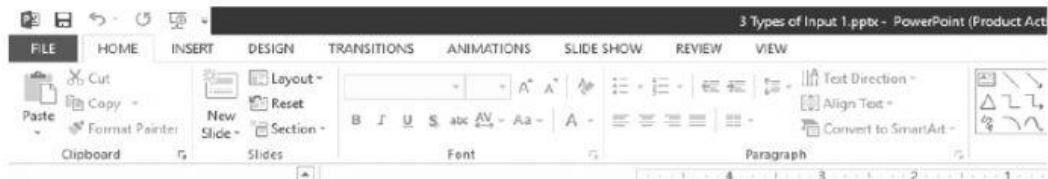
9. The motion path animation _____

- a. Moves the objects on a path
- b. Moves the words up and down
- c. Moves the object randomly

10. To add a new slide you click on _____.

- a. Home tab, new slide
- b. New slide, home tab
- c. New slide, enter

Study the picture and answer questions 11 – 13.



11. How many tabs are in the picture?

- a. 8
- b. 9
- c. 7

12. Which tab is selected?

- a. File
- b. Home
- c. Insert
- d.

13. What is the first icon in the second group?

- a. New Slide
- b. Paste
- c. Text Direction

Name: _____ Grade: _____ Date: _____

Click on the line and from the drop down list then select the best answer to make the statement correct.

- 1 _____ PowerPoint is a presentation software

- 2 _____ PowerPoint is used by teachers and at church.

- 3 _____ A resume is needed when applying for a job.

- 4 _____ A presentation starts with a title only slide.

- 5 _____ You can press any key to move from one slide to another when viewing your presentation.

- 6 _____ Transitions are subtle, exciting and dynamic content.

- 7 _____ Educational and work history are included in resumes.

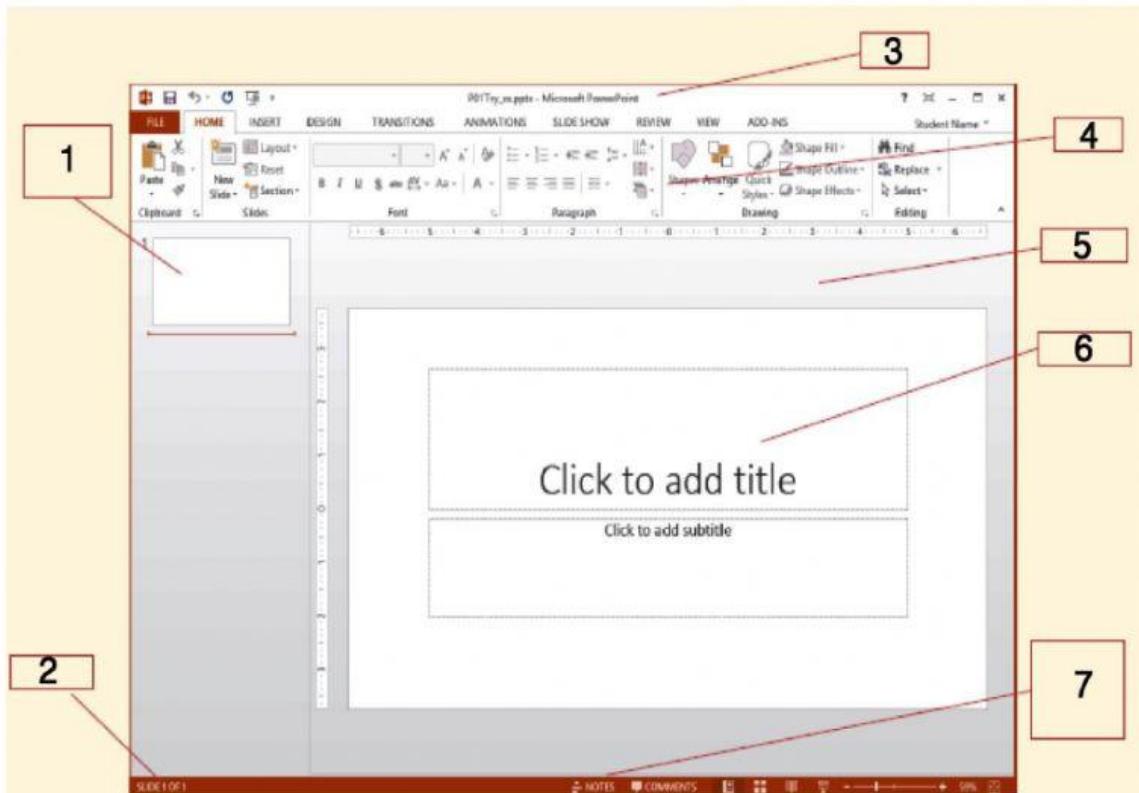
- 8 _____ You can only have 5 slides in a presentation.

- 9 _____ You can include a picture and your religion in a resume.

- 10 _____ Your words and background should be different colors.

Name: _____ Grade: _____ Date: _____

Label the following diagram by dragging and dropping the words from the word bank on the correct line.



1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Word Bank	
Slide number indicator	Speaker's Notes
Title Bar	Ribbon
Slide Navigation	Work Area
Slide	