

Practically speaking | How to use sequencing words

1 24> Listen to how the robots at Staples do their job. Put these stages in order.

- a ____ the person takes the correct items for the order.
- b 1 the warehouse computer receives customer orders.
- c ____ the robot returns the box and starts again.
- d ____ the robot finds the box and delivers it to a human co-worker.
- e ____ the computer tells a robot to find the correct box.

2 24> Listen again and match these words to the five stages.

Example: First of all, the warehouse computer receives customer orders.

first of all ____ finally ____ after that ____ then ____ next ____

3 Think of stages for a process at work or your typical day. Tell your partner the stages with the sequencing words in 2.

Example: First of all, I check emails. Then, I send new orders to the warehouse.

Next, I ...