THE PARTS OF AN OUTLINE

Answer the questions below, based on the following outline.

Food from Plants

I. Fruits
  A. Citrus
    1. Orange
    2. Grapefruit
    3. Lemon
  B. Berries
    1. Raspberries
    2. Strawberries
II. Vegetables
III. Grains

1. What is the TITLE of the outline? _____
2. How many paragraphs are going to be in this report? _____
3. What is the MAIN TOPIC of the second paragraph? _____
4. What are the SUBTOPICS under "Fruit"?

   1st Subtopic: _____

   2nd Subtopic: _____
5. What are the DETAILS under "citrus"? _____
6. How many DETAILS are under "berries"? _____

THE PARTS OF AN OUTLINE

Answer the questions below.

1. What does the TITLE of an outline tell you?

a) How many paragraphs are in the report

b) What the report is about

c) The number of details in the subtopics

d) Where to put the Roman numerals

2. What does the MAIN TOPIC of an outline tell you?

a) How many details are in the report

b) What the report is about

c) How many subtopics you should include

d) What each paragraph is about

3. All MAIN TOPICS, SUBTOPICS, and DETAILS are <u>indented</u>. What does that mean?

a) Long

b) Obvious

c) Moved in

d) Unclear

4. Complete the sentence in your own words:

Writing an outline can help me _____

_____

THE PARTS OF AN OUTLINE

Put the correct Roman numerals, letters, numbers, and periods in the outline below.

Title

- Main Topic
  - Subtopic
  - Subtopic
    - Detail
    - Detail
- Main Topic
  - Subtopic
  - Subtopic
- Main Topic
  - Subtopic
    - Detail
    - Detail
  - Subtopic
    - Detail
    - Detail
  - Subtopic
    - Detail
    - Detail
    - Detail