

1.2 ➤ Advice and suggestions

We use **should, shouldn't, ought to** and **could + infinitive** to give advice:

You **should** give detailed information about your experience.

You **shouldn't** use words like 'passionate' on your profile.

You **could** include information about your interest in hiking.

You **ought to** think outside the box.

We use **Why not** and **Why don't you + infinitive** to make suggestions:

Why not try connecting with people in other industries?

Why don't you give more information about your latest project?

We use **What about** and **How about + -ing form** to make suggestions:

What about changing your profile picture?

How about giving more details about the website you designed?

Advice and suggestions

1 Complete the table using the problems and advice/suggestions in the box.

How about looking for a new one?	I don't find my job very challenging.
I've got too many online connections.	It takes me two hours to get to work.
Why don't you go travelling until then?	You ought to go on a course.
You should try thinking about something completely different.	

	Problem	Advice/Suggestion
1	My computer skills are not very good.	
2		Why not try speaking to your manager?
3	I really don't earn enough in my present job.	
4		You shouldn't accept everybody.
5	My new job starts in three months.	
6		You could apply for a transfer to another branch.
7	I get so nervous before interviews.	

2 Match 1-7 with a-g to complete the sentences.

- | | |
|---------------------|---|
| 1 Why don't you | a keep your profile updated. |
| 2 How about asking | b contacting a recruitment agency? |
| 3 You should always | c get a better photo for your online profile? |
| 4 You could do | d put false information on your profile. |
| 5 You shouldn't | e to rewrite your introduction. |
| 6 Why not try | f people to endorse your profile? |
| 7 You ought | g some online courses to improve your CV. |

3 Put the dialogue in the correct order (1-8). Two lines have been done for you.

- a How's it going? 1
- b Why don't you apply for a working visa for Australia or New Zealand? ____
- c I haven't got enough money. Those courses are expensive. ____
- d I tried that but no luck. They said I need to improve my English. ____
- e Not too bad but I'm still looking for a job. ____
- f That's a good idea. I could get a job and learn English at the same time. 8
- g You could go on an intensive course. ____
- h How about contacting a recruitment agency? ____