

NAME: _____

CLASS: _____

ENGLISH QUIZ 1

PART 1

FILL OUT THE FOLLOWING FORM BASED ON THE DIALOGUE BELOW!

Receptionist	: Castle Hotel, good morning. How can I help you?
Mr. Jack	: Yes, please. As behalf of Dexter Organization, I want to reserve a room on Saturday, March 26th.
Receptionist	: Let me check our schedule first. Well, it is available on that day. May I have your name, Sir?
Mr. Jack	: Sure. My name is Jack Connor.
Receptionist	: Mr. Connor, please fill out this form.
Mr. Jack	: Alright. Oh, this form is too long. Could you help me?
Receptionist	: Certainly, Sir.
Mr. Jack	: We would have a seminar of visual and verbal learning. Should I write it in the event or title?
Receptionist	: Yes, Sir.
Mr. Jack	: It will be held from 9 a.m. to 3 p.m. What is num. attending?
Receptionist	: It is how many participants will attend this event.
Mr. Jack	: Oh, I see. There are 30 people. What is point of contact?
Receptionist	: It is a person or department that can be approached for information.
Mr. Jack	: Oh, it's me. My phone number is 777-1920 and my office is on 45 Maple Street. My email is jackconnor@gmail.com. We have prepared the food and drink. What should I do?
Receptionist	: Please tick yes, Sir. Then, you can write the catering name.
Mr. Jack	: Okay. It is Yummy Catering. well, can I have projector and IT support?
Receptionist	: Certainly. Just tick them.
Mr. Jack	: Related to comment, can I write a request here?
Receptionist	: Sure, Sir.
Mr. Jack	: Many participants request that the room should be warm enough, not too cold and not too hot.
Receptionist	: Alright, Sir. Then, sign the form and we will process it to our management first.
Mr. Jack	: Thank you.



FACILITY RESERVATION FORM

Event/Title: _____

Date: _____ Time _____

Number Attending _____

Area: ☐ Auditorium (max cap. 99) ☐ Seminar Room (max cap. 35)

Hosting Organization/Department _____

Point of Contact: _____

Phone: _____ Office: _____

Email: _____

Food/Drinks Served: ☐ Yes ☐ No

If Yes, will it be catered, and by whom: _____

Additional Equipment/Services:

☐ Projector ☐ TV ☐ IT Support

Comments: _____

By signing this form, you have read and agreed to abide by the rules and conditions set forth by the facility regarding its use.

Signature: Jack Date: February 14th, 2022

☐ **Approved** ☐ **Not Approved**

Authorizer Name&Initials: _____

LISTEN AND COMPLETE THE FOLLOWING DIALOGUE! IDENTIFY THE EXPRESSIONS OF PERSONAL OBLIGATION!

PART 2

I should get physical therapy

You should take care of yourself

I should have played carefully

You should get better soon

He should be picking up my mother

You should have called him

You should be having a basketball class

Sophia : Hi, Ronny. Why are you in this store? (1) _____
at school now.

Ronny : My leg is injured.

Sophia : How come?

Ronny : (2) _____ in the last game.

Sophia : I think there is no wrong with your leg.

Ronny : When I run or jump, it hurts a lot.

Sophia : Oh, I see. (3) _____. Your team needs you.

Ronny : I know. (4) _____ next week.

Sophia : That's right. (5) _____ so that you can play
basketball again.

Ronny : I'll try. By the way, I guess you are waiting for your mom. Where is your
brother?

Sophia : (6) _____, but I don't know where he is now.
Perhaps he is hanging out with his friends.

Ronny : (7) _____.

Sophia : I had called him before I came here. Oh, that's my mom. I have to go. See you
later, Ronny.

Ronny : See you.

PLEASE WRITE 3 EXPRESSIONS OF PERSONAL OBLIGATION FROM THE DIALOGUE ABOVE!